

**WALKER CITY COUNCIL
REGULAR MEETING MINUTES
WALKER FIRE HALL MEETING ROOM
Monday September 13, 2010**

CALL TO ORDER – Mayor Walhof

- Mayor Walhof called the regular scheduled meeting to order at 7:00 pm.
- Council members present: Fjelstul, Finney, Wilkening, Walhof
- Council members absent: Bruns
- Others present during portions of the meeting included:

Terri Bjorklund, Administrator
John Valen, City Attorney
Neil Lange, Public Works Director
Ken Bresley, Airport
Brian Johnson, Resident
Lloyd Peterson, Senior Leech Lakers
Audrey Chelberg, Senior Leech Lakers
Edy Asell, Zoning Administrator

Wayne Tennis, Police Chief
Sylvia Bakker, City Employee
Bob Schlieman, Ulteig Engineering
Char Moore, Resident
Terry Freeman, Cass County EDC
Gail Levenson, Cass County EDC
Skip Duchesneau
Greg Smith, Leech Lake Brewing Co.

CONSENT AGENDA – Mayor Walhof

M/S Fjelstul, Finney to approve the Consent Agenda Items 1 thru 13 as follows:

1. Approve Walker City Council Hearing Minutes of August 2, 2010.
2. Approve Walker City Council Second Regular Meeting Minutes of August 19, 2010.
3. Review and file Walker Police Department's Monthly Report.
4. Approve Cash Balances as of July 31, 2010.
5. Approve Claim #43507 to Claim #43532, and Claim #43534 to Claim #43653, in the amount of \$545,577.32.
6. Review and file Cass County SHIP Newsletter.
7. Review and file Thank You from Leech Lake Area Chamber.
8. Review letter dated September 2, 2010 from Robert Yochum, Cass County Administrator.
9. Review and file Walker Planning Commission/Board of Adjustment Meeting & Public Hearing Minutes of August 30, 2010.
10. Review and file Minnesota Department of Education Certification of Minimum Local Support Requirement for Public Library's in 2011.
11. Review and file Walker Bay Spirits Inventory Count on Sept. 5th, 2010.

12. Approval of payment of Invoice #4941 in the amount of \$815.16 to Traffic Marking Services, Inc. for yellow solid paint.
13. Addition of #6 under Public Works, request from Public Works Director to attend a training conference for Neil Lange, and Dan Gendron.

Motion passed: 4-0

SCHEDULED CITIZEN PRESENTATIONS – Mayor Walhof

- Gail Leverson – Update on Health Care Study, and Signing a Grant Agreement for the City of Walker’s Industrial Park to have them encumber the monies for the City.
- Terry Freeman, Industrial Park Brochure.
- Ken Bresley, Airport Updates.

CITY STAFF COMMENTS/CONCERNS – Administrator Terri Bjorklund

- ISO rating for the Fire Department.

PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Fjelstul

1. **M/S** Fjelstul, Wilkening to approve Standard Audit Engagement Letter from Mathias C. Justin, LTD in the amount of \$23,500.00 to perform a single A-133 Audit, contingent on proving it has to be done.

Motion passed: 4-0

2. **M/S** Fjelstul, Finney to approve the Lease agreement with Innovis Health, LLC.

Motion passed: 4-0

3. Discussed John Valen’s letter of opinion dated September 10, 2010 pertaining to the letter from BI-CAP, dated August 24, 2010, on the Small Cities Housing Rehabilitation Grant.

M/S Wilkening, Finney that the Walker City Attorney’s opinion on a letter dated August 24, 2010 from BI-CAP, is that there is no conflict of interest, pertaining to Juli Freeman applying for a Small Cities Housing Rehabilitation Grant, and her husband Terry Freeman sitting on the CCEDC Board.

4. **M/S** Fjelstul, Wilkening to approve Resolution 28-2010, a resolution accepting donations made to the City of Walker.

Roll Call: Ayes: Finney, Fjelstul, Wilkening, Walhof Nays: None Absent: Bruns

Motion passed: 4-0

5. **M/S** Fjelstul, Finney to approve Resolution 30-2010, a resolution authorizing Minnesota Department of Transportation Grant Agreement NO. 97592.

Roll Call: Ayes: Finney, Fjelstul, Wilkening, Walhof Nays: None Absent: Bruns

Motion passed: 4-0

6. **M/S** Fjelstul, Finney to approve transfer of \$21,340.00 from the Police Equipment Savings Account to Police Checking for the New Squad Truck.

Motion passed: 4-0

7. **M/S** Fjelstul, Wilkening to approve transfer of \$5,266.23 from the Police Alcohol Forfeiture Checking Account to Police General Checking for equipment on the New Squad Truck.

Motion passed: 4-0

8. **M/S** Fjelstul, Finney to approve transfer of \$5,424.88 from Street Capital Projects Saving to Checking to pay for the road to the Water Tower.

Motion passed: 4-0

9. **M/S** Fjelstul, Wilkening to approve the 2010 Budget moves as out-lined in Exhibit "A".

Motion passed: 4-0

10. **M/S** Fjelstul, Finney to approve to pay \$54,700.00 to Shingobee Township for Phase II of the Shingobee Connection Trail for the City of Walker's portion that was completed.

Motion passed: 4-0

11. **M/S** Fjelstul, Finney to approve the transfer of \$54,700.00 from the Walker Connection Trail Savings Account to the Project Checking account for the Shingobee Connection Trail for payment of the City's portion of the trail that was completed.

Motion passed: 4-0

12. **M/S** Fjelstul, Wilkening to approve Officer Travis Baker attending the yearly Safe & Sober Conference in St. Paul on Oct. 25th & 26th, at a cost of wages, meals and mileage.

Motion passed: 4-0

13. **M/S** Fjelstul, Wilkening to approve signing Grant Agreement #BDPI-10-0005-0-FY10, so the funds can be encumbered for the City of Walker.

Motion passed: 4-0

14. Discussed the 2011 Preliminary Budget.

15. **M/S** Fjelstul, Finney to approve setting the Preliminary Budget at a 4.19% increase as presented.

Motion passed: 4-0

16. **M/S** Fjelstul, Wilkening to approve Resolution 29-2010, a Resolution authorizing the Proposed 2010 Tax Levy, Collectible in 2011, and Certifying the Truth and Taxation Meetings.

Roll Call: Ayes: Fjelstul, Finney, Wilkening, Walhof Nays: None Absent: Bruns

Motion passed: 4-0

17. **M/S** Fjelstul, Finney to approve sending up to 5 Staff members to the 2010 LMCIT's Fall Workshop in Crosby on Oct. 6th, 2010, at a cost of \$15.00 per person, plus mileage.

Motion passed: 4-0

18. **M/S** Fjelstul, Wilkening to approve Steve Kolp attending a training seminar Oct. 14th, 2010, sponsored by the LMCIT on Human Resources and Safety Issues, at a cost of \$15.00, plus mileage.

Motion passed: 4-0

19. Update from the Sign Committee.

ECONOMIC DEVELOPMENT/LIQUOR STORE – Councilmember Wilkening

1. **M/S** Wilkening, Fjelstul to approve Walker Planning Commissions Meeting Minutes of June 28, 2010.

Motion passed: 4-0

2. **M/S** Wilkening, Fjelstul to approve Walker Planning Commission/Board of Adjustments recommendation to approve LU-2010-06, Conditional Use Permit for Thrifty White, for use of an enclosed seasonal merchandise display with conditions out-lined in the August 30, 2010 Planning Commissions Minutes.

Motion passed: 4-0

3. **M/S** Wilkening, Finney to approve the Amended Land Exchange Agreement with the US Forest Service.

Motion passed: 4-0

4. Review and file Attorney General’s Opinion on Sales Tax.

LIBRARY – Mayor Walhof

1. Reviewed and discussed the Soil Boring Test Results. Council did not receive the results, recommendation to table.

M/S Wilkening, Fjelstul to table any discussion on the Soil Boring Testing, until which time the Council receives the results of the Testing.

Motion passed: 4-0

PUBLIC WORKS & SAFETY/ PARKS/CEMETERY– Councilmember Finney

1. **M/S** Finney, Wilkening to approve Walker Park Board Meeting Minutes of August 24, 2010.

Motion passed: 4-0

2. **M/S** Finney, Fjelstul to approve Public Works Director’s recommendation to repair a bump on Walker Bay Blvd., at a cost of \$840.00

Motion passed: 4-0

3. **M/S** Finney, Wilkening to approve Public Work’s Director’s request to have electric Pump Service the Park, Upper and AQC Lift Stations at a approximate cost of \$850.00

Motion passed: 4-0

4. **M/S** Finney, Fjelstul to approve Public Work’s Director’s request to have the Old Hangar at the Airport repaired at a cost of \$5,327.00, to be used for Equipment Storage.

Motion passed: 4-0

5. **M/S** Finney, Wilkening to approve Public Work’s Director’s request to have the 504 John Deere Backhoe repaired at a cost of \$4,683.69.

Motion passed: 4-0

6. **M/S** Finney, Wilkening to approve Neil Lange, and Dan Gendron's attendance at a Maintenance Training Conference on Thursday October 7th, 2010 at a cost of \$25.00 per person, meals and mileage.

Pat Finney informed the Council that Chris Opheim and herself went out to Northern Lakes Landscape and picked out the trees for the Cathy Walhof and Jack Finney Memorial to be planted in the park.

OTHER BUSINESS – Mayor Walhof

- League of MN Cities Regional meeting at Chase on Sept 30th, 2010.

ADJOURNMENT – Mayor Walhof

Mayor Walhof continued the Regular Scheduled Meeting until Sept. 30th, 2010.

Bradley Walhof, Mayor

Attest: _____
Terri Bjorklund, Administrator