

**WALKER CITY COUNCIL
REGULAR MEETING MINUTES
WALKER FIRE HALL MEETING ROOM
Monday September 14, 2009**

CALL TO ORDER – Mayor Walhof

- Mayor Walhof called the regular scheduled meeting to order at 7:00 pm.
- Council members present: Fjelstul, Finney, Worth, Walhof
- Council members absent: Wilkening
- Others present during portions of the meeting included:

Terri Bjorklund, Administrator
Wayne Tennis, Police Chief
John Valen, City Attorney
Andy Peek, SEH
Scott Winter, Walker FD
Bob Mallory, Shingobee Twp.
Gail Levenson, Cass County EDC

Sylvia Bakker, City Employee
Dean Morrill, Pilot Independent
Ken Bresley, Airport Commissioner
Joanne Mitchell, City Employee
Edy Asell, Zoning Administrator
Shirley Mallory, Shingobee Twp.

CONSENT AGENDA – Mayor Walhof

M/S Finney, Fjelstul to approve the Consent Agenda Items 1 thru 7 as follows:

1. Approve Walker City Council Regular Meeting Minutes of Aug 3, 2009.
2. Approve Cash Balance Report as of July 31, 2009.
3. Approve Claim #41849 to Claim #41865, and Claim #41867 to Claim #41885, and Claim #41919 to Claim #42013 in the amount of \$204,157.97.
4. Review and file Walker Police Department's Monthly Report.
5. Review and file Cass County Economic Development Corporations News Flash.
6. Approve payment of Invoice #40098 to Mid-state Refrigeration in the amount of \$762.09.
7. Approve payment of Work Order #151768, in the amount of \$526.80 to Swanson's Repair, for maintenance on Walker Fire Department Unit #703.
8. addition of # 1 Under Other Business: Discussion on skating rink.
9. Addition of number #17 under Personnel, Budget and Finance, request from City Attorney.

Motion passed: 4-0

SCHEDULED CITIZEN PRESENTATIONS – Mayor Walhof

1. Andy Peek, and Ken Bresley, updated the Council on the Walker Airport Project.
2. Gail Levenson, Cass County EDC updated the Council on different programs available to the City of Walker for Industrial Parks, one called Minnesota Shovel

Ready Certification Program. Application process would cost the City \$2,950.00, to be submitted.

CITY STAFF COMMENTS/CONCERNS – Administrator Terri Bjorklund

- No Business

PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Fjelstul

1. **M/S** Fjelstul, Finney to approve Resolution 15-2009, a resolution authorizing Minnesota Department of Transportation Grant agreement #95354, for Airport Improvements, excluding land acquisition.

Roll Call: Ayes: Finney, Fjelstul, Worth, Walhof Nays: None Absent: Wilkening
Motion passed: 4-0

2. **M/S** Fjelstul, Finney to approve Resolution 16-2009, a resolution authorizing City Administrator to reject all bids if funding does not become available for the parallel taxiway.

Roll Call: Ayes: Finney, Fjelstul, Worth, Walhof Nays: None Absent: Wilkening
Motion passed: 4-0

3. **M/S** Fjelstul, Worth to approve Tim Rock's request to attend the MDRA Annual Conference on Friday September 18th, 2009, at a cost of \$20.00, plus meals, and mileage.

Motion passed: 4-0

4. **M/S** Fjelstul, Worth to approve Edy Asell's request to attend the League of MN Cities OSHA/Safety Assistance 201 training at an approximate cost of \$147.00.

Motion passed: 4-0

5. **M/S** Fjelstul, Finney to approve Officer Baker & LeBlanc's attendance at a four-day Basic Swat Training Class from October 5th thru October 8th, 2009.

Motion passed: 4-0

6. **M/S** Fjelstul, Worth to approve the following transfers: \$20,000.00 from the General Account to Airport Capital Projects, \$19,532.00 from the General Account to Tower Ave & 2nd street Bond Account, \$2,600.00 from the General Account to the Legion Abatement Account, \$3,228.35 from the Jobz Account, and \$1,807.65 from the General Account to the Projects Account, \$18,214.92 from the savings to the checking in the Walker Connection Trail Account, and \$3,311.85 from the General Account to the Storm Water Capital Projects Account.

Motion passed: 4-0

7. **M/S** Fjelstul, Finney to approve payment of quote in the amount of \$562.50 to Neptune for support for the software and handheld for Utility Billing.

Motion passed: 4-0

8. **M/S** Fjelstul, Finney to approve the Policies and Procedures for DMV Check Handling. By passing this policy the State becomes liable for any bad checks the City processes in the DMV Department.

Motion passed: 4-0

9. **M/S** Fjelstul, Worth to approve payment of Invoice #351267 in the amount of \$6,928.40 to Schoeck Electric for the wiring on the Airport Fuel Pump.

Motion passed: 4-0

10. **M/S** Fjelstul, Finney to approve Walker Fire Department's request to purchase 12 air filter canisters, 1 sheetrock puller/hook, and 6 pieces of fire hose, at an approximate cost of \$1,123.00, plus applicable sales tax, and shipping, from the equipment fund.

Motion passed: 4-0

11. **M/S** Fjelstul, Finney to approve Walker Fire Department's request to purchase turn out gear and replace damaged gear, at a cost not to exceed \$5,000.00.

Motion passed: 4-0

12. **M/S** Fjelstul, Finney to approve Walker Fire Department's request to negotiate a price for outdated gear and SCBA's with Northwest Technical College for classroom training purposes.

Motion passed: 4-0

13. **M/S** Fjelstul, Worth to approve quote from Gas Service Company, in the amount of \$1.29 per gallon, and \$1.19 to fill this fall for the 2009-2010 Heating Season.

Motion passed: 4-0

14. **M/S** Fjelstul, Finney to approve the Preliminary Budget as presented, with a 16.16% increase, with the intent of compressing it before the final budget.

Ayes: Fjelstul, Worth Nays: Walhof, Finney

Motion failed.

M/S Finney, Worth to set the Preliminary Levy at 12%, and the Budget and Finance Committee is to work towards a reduction to 10%, by the Final Levy.

Motion passed: 4-0

15. **M/S** Fjelstul, Worth to approve Resolution 14-2009, a resolution authorizing the proposed 2009 Tax Levy, and Certifying the Truth and Taxation Meeting.

Roll Call: Ayes: Finney, Fjelstul, Worth, Walhof Nays: None Absent: Wilkening

Motion passed: 4-0

16. **M/S** Fjelstul, Worth to approve Walker Personnel Committee's recommendation to hire Mike Dewitt, as the Public Works Director at a salary of \$50,000.00 a year, effective as early as available, with a review after 6 month, and based on work performance will receive a 3% increase.

Motion passed: 3-0 Nay: Finney

17. **M/S** Finney, Worth to approve the City dismissing the lawsuit against Craig Dennis.

Motion passed: 4-0

ECONOMIC DEVELOPMENT/LIQUOR STORE – Councilmember Wilkening

1. Review and file Walker Planning Commissions Meeting Minutes of August 31, 2009.
2. **M/S** Fjelstul, Finney to approve Walker Planning Commissions Meeting Minutes of July 27, 2009.

Motion passed: 4-0

3. **M/S** Finney, Worth to approve and file Zoning Administrators July 09 Staff Report.

Motion passed: 4-0

4. **M/S** Fjelstul, Worth to approve Walker Planning Commissions recommendation to approve LU 2009-09, Re-Zoning application for the Walker Area Community Center.

Motion passed: 4-0

5. **M/S** Fjelstul, Worth to approve Walker Planning Commissions recommendation to approve LU 2009-08, Re-Zoning application for Northern Lakes.

Motion passed: 4-0

6. **M/S** Fjelstul, Finney to approve a consultation with the City Attorney, as to the consistency of the current ordinances governing the Board of Adjustment, and a recommendation on amendments if needed.

Motion passed: 4-0

7. Reviewed and discussed the draft sign ordinance opinion and amendments to the draft.

8. **M/S** Finney, Worth to adopt the City's Zoning Map, as presented.

Motion passed: 4-0

9. **M/S** Finney, Worth to approve quote in the amount of \$6,480.00 from Knowles Bros. Masonry to rebuild the stone walls outside the Liquor Store.

Motion passed: 4-0

10. **M/S** Fjelstul, Finney to approve quote in the amount of \$1,448.07 from Lampert's Cabinets, Inc. to replace the counter tops in the Liquor Store.

Motion passed: 4-0

PARKS & RECREATION/LIBRARY – Councilmember Worth

1. Review and file Walker City Park Board Meeting Minutes of Aug. 20th, 2009. No Quorum.
2. **M/S** Worth, Finney to approve Kitchigami Regional Library Joint Powers Agreement as presented at the July Council Meeting.

Motion passed: 4-0

PUBLIC WORKS & SAFETY/ CEMETERY– Councilmember Finney

1. **M/S** Finney, Worth to approve quote in the amount of \$645.84 from Stewart's Automotive for tires for the Tractor.

Motion passed: 4-0

2. **M/S** Finney, Fjelstul to approve to go out for Bid for a snowplow, Model year 2010 with 2007 emissions.

Motion passed: 4-0

3. **M/S** Finney, Worth to approve quote in the amount of \$69,600.00 from Visu-Sewer to install 2,100 l.f. of 8" National Liner, and reinstating 23 lateral services on the sewer system.

Motion passed: 4-0

4. **M/S** Finney, Fjelstul to approve quote in the amount of \$1,400.00 from Team lab for 50 gallons of T151 Floating Degreaser for the lift stations.

Motion passed: 4-0

5. **M/S** Finney, Worth to approve quote in the amount of \$999.99 from Flexible Pipe Tool Co. for a lightweight rod guide assy 20', super duty concave root saw, adaptor coupling, sewer rod with coupling.

Motion passed: 4-0

OTHER BUSINESS – Mayor Walhof

- John Fjelstul discussed the feasibility of getting an outside skating rink going again for the public. Consensus is to leave the skating rink upon the hill were it used to be. Would have to do some brushing, and lighting. MN Power has been contacted to see if they would donate the lightning, but we haven't heard back from them. Discussion ensued, and the consensus is to get preliminary figures on what it would cost. Park Board will discuss costs, and see if there is any money available in the Park Fund to support a skating rink.
- Truth and Taxation meeting to be held at the Regular Council Meeting on December 7th, and second meeting to be held December 17th, if needed.
- Comprehensive Meetings Monday September 21st, 2:00 p.m. to 4:00 p.m., Park & Recreation at Walker City Park, 6:30 p.m. to 8:30 p.m., Community Character at the Walker fire Hall. Tuesday September 22nd 8:00 a.m. to 10:00 a.m., Public Facilities & Government Coordination at Walker City Hall.

ADJOURNMENT – Mayor Walhof

Mayor Walhof adjourned the meeting at 8:54 p.m.

Bradley Walhof, Mayor

Attest: _____
Terri Bjorklund, Administrator