

**WALKER CITY COUNCIL  
REGULAR MEETING MINUTES  
WALKER FIRE HALL MEETING ROOM  
Monday October 1, 2007**

**CALL TO ORDER – Mayor Walhof**

- Mayor Walhof called the regular scheduled meeting to order at 7:00 p.m.
- Council members present: Fjelstul, Finney, Worth, Wilkening, Walhof
- Council members absent: None
- Others present during portions of the meeting included:

Terri Bjorklund, Administrator  
Wayne Tennis, Police Chief  
Will Hoyt, Landecker & Assoc.  
Shirley Mallory, Shingobee Twp.  
Cindy Wannarka, Leech Lake Chamber  
Scott Bruns, Fire Chief  
Edy Asell, Planning & Zoning

Sylvia Bakker, City Employee  
John Valen, City Attorney  
Robert Mallory, Shingobee Twp.  
Andy Peek, SEH  
Dean Morrill, Pilot Newspaper  
Tony Sauer  
Jesse LeBlanc, Police Officer

**CONSENT AGENDA – Mayor Walhof**

M/S Fjelstul, Finney to approve the following consent agenda items 1 thru 11 as presented.

1. Approve Walker City Council Public Hearing Minutes of September 10, 2007, Walker Ranger Districts request to vacate a portion of Factory Street.
2. Approve Walker City Council Public Hearing Minutes of September 10, 2007, Parking Ordinance.
3. Approve Walker City Council Public Hearing Minutes, Final Assessment Roll, Tower Avenue & 2<sup>nd</sup> Street Project.
4. Approve Walker City Council Regular Meeting Minutes of September 10, 2007.
5. Approve Walker City Council Special Meeting Minutes of September 27, 2007.
6. Approve September 2007 disbursements.
7. Approve Cash Balance report as of August 31, 2007.
8. Review and file Walker Police Departments Monthly Report.
9. Review and file Walker Housing Authority Meeting Minutes of September 24, 2007.
10. Review and file Thank you letter from the Initiative Foundation for annual support.
11. Addition of Item # 7, Walker Ambulance under Public Works.

Motion passed: 5-0

**SCHEDULED CITIZEN PRESENTATIONS – Mayor Walhof**

- Andy Peek updated the Council on the Airport Project. With each additional day of rain we get, the Contractor gets an additional day extension on the contract.

The Contractor needs a week of dry weather to get the Airport put back together. The Contractor is working diligently to try and get the clay soil dried out, but the moisture in the clay continues to be a problem.

## **CITY STAFF COMMENTS/CONCERNS – Administrator Terri Bjorklund**

### **PERSONNEL, BUDGET & ADMINISTRATION – Council member Fjelstul**

1. **M/S** Finney, Worth approve Laurie Hill, Walker Ambulance Director's request to purchase uniform for volunteer's that have completed their 6 month probation period, in the amount of \$726.33.

Motion passed: 5-0

2. **M/S** Wilkening, Worth to approve Laurie Hill, Walker Ambulance Director's request to pay for an EMT-B Class for a recent applicant to the Walker Volunteer Ambulance Service.

Motion passed: 5-0

3. **M/S** Worth, Finney to approve Leech Lake Area Chamber of Commerce request for a 1 to 4 day temporary Liquor License for the Walker City Park, during the Festival of Lights bon-fire and fireworks, contingent upon the City receiving certification of Liquor Liability.

Motion passed: 5-0

4. **M/S** Wilkening, Finney to approve the Leech Lake Area Chamber of Commerce request to split the cost of signs for rerouting traffic, at a cost of \$200.00.

Motion passed: 5-0

5. **M/S** Fjelstul, Wilkening to approve payment of \$4,700.00 to RoJo Northwoods for the City's share of the storm water retention pond.

Motion passed: 5-0

6. **M/S** Fjelstul, Finney to approve payment of Pay Estimate No. 1, in the amount of \$147,264.00 to Tri-State Paving for work completed to date on the Walker Airport Expansion Project.

Motion passed: 5-0

7. **M/S** Finney, Worth to approve payment of Invoice #0166444 to SEH in the amount of \$6,389.02, for the Walker Airport Layout Plan update and narrative report.

Motion passed: 5-0

8. **M/S** Wilkening, Worth to approve payment of Invoice #0165139 to SEH in the amount of \$3,930.00, for the Walker Airport Runway extension and rehabilitation project.

Motion passed: 5-0

9. **M/S** Fjelstul, Finney to approve payment of Invoice # 0166640 to SEH in the amount of \$36,300.00 for Construction services on the Walker Airport runway extension and rehabilitation project.

Motion passed: 5-0

Discussed Resolution 35-2007, a joint resolution for orderly annexation with Shingobee Township.

10. **M/S** Wilkening, Finney to approve Resolution 35-2007, a joint resolution for orderly annexation with Shingobee Township, striking Item 6 of the Resolution from and *said services shall be constructed and connected within two years of the date of annexation, and leaving the annexation limitation at 10 years.*

Roll Call: Ayes: Finney, Wilkening Nyes: Fjelstul, Worth, Walhof

Motion failed: 3-2

- M/S** Fjelstul, Worth to approve Resolution 35-2007, striking item 6 of Resolution from and *said services shall be constructed and connected within two years of the date of annexation, and changing the annexation limitation to 2013.*

Roll Call: Ayes: Fjelstul, Ayes, Wilkening, Worth, Walhof Nyes: None

Motion passed: 5-0

11. **M/S** Wilkening, Worth to approve payment of Invoice #9152007 in the amount of \$595.00 to Merchant Services, for annual software support for the Liquor Store Controller Program.

Motion passed: 5-0

12. **M/S** Fjelstul, Finney to approve payment of Invoice #12796, in the amount of \$6,447.75 to Tyler Technologies for annual support and upgrades to the City's Accounting Program.

Motion passed: 5-0

13. **M/S** Wilkening, Worth to approve the purchase of a Honeywell 9 channel DVR recorder for the Liquor Store, at a cost of \$3,110.50.

Motion passed: 5-0

14. **M/S** Finney, Wilkening to approve hiring Steve Kolp, for the Liquor Store manager's position at a salary of \$31,000.00, per year, and at the successful completion of a six-month probation period a three percent increase in salary, with a October 15, start date.

Motion passed: 5-0

15. **M/S** Finney, Worth to approve Resolution 37-2007, a resolution approving the Hackensack American Legion Post 202 Gambling Permit.

Roll Call: Ayes: Fjelstul, Finney, Wilkening, Worth, Walhof Nyes: None

Motion passed: 5-0

#### **ECONOMIC DEVELOPMENT – Council member Wilkening**

1. **M/S** Finney, Worth to approve Public Hearing and Regular Meeting Minutes of the Walker Planning Commission on Monday September 24, 2007.

Motion passed: 5-0

2. **M/S** Fjelstul, Finney to approve Walker Planning Commissions recommendation to approve the Conditional Use Permit request for Charles & Debra Thompson, with the following conditions.

- 1) City Engineer requirement that placement of fill does not restrict the flow of run-off from Seventh Street. If water pools on street, applicant will be responsible for restructuring fill in an acceptable manner.
- 2) Silt fence to remain in place during placement and turf establishment.

3) Run-off is not to adversely impact neighboring properties.

Motion passed: 5-0

3. **M/S** Fjelstul, Worth to approve Walker Planning Commissions recommendation to grant a variance request to Nancy Nelson on PID #96-337-0460, with the requirement that water run-off not be directed at neighboring properties, and a written plan for water run-off management be submitted prior to the October 1, 2007 Council meeting.

Motion passed: 5-0

**PARKS & RECREATION/LIBRARY – Council member Worth**

1. **M/S** Fjelstul, Finney to approve Walker Park Board Meeting Minutes of September 25, 2007.

Motion passed: 5-0

2. **M/S** Wilkening, Finney to table Walker Park Board's recommendation to implement the guidelines for use of the Lighthouse.

Motion passed: 5-0

3. **M/S** Wilkening, Finney to table Walker Park Board's recommendation to implement the request for use of Lighthouse.

Motion passed: 5-0

4. **M/S** Wilkening, Finney to approve Leech Lake Area Chamber of Commerce request to use the Walker City Park on November 23<sup>rd</sup>, 2007, for the Festival of Lights Celebration.

Motion passed: 5-0

**PUBLIC WORKS & SAFETY/CEMETERY – Council member Finney**

1. **M/S** Fjelstul, Worth to approve payment of Invoice #335655 to Elhers & Associates, Inc. for Financial Advisory Services for the Chase Hotel Project, to be paid from the Chases Escrow Account.

Motion passed: 5-0

2. **M/S** Wilkening, Fjelstul to approve quote in the amount of \$628.01 for a receiver detector module, from Vessco, Inc. for the Water Treatment Plant.

Motion passed: 5-0

3. **M/S** Fjelstul, Wilkening to approve payment of Invoice #18920 to Quality Flow Systems, Inc. in the amount of \$826.38.

Motion passed: 5-0

4. Discussion held on the proposed Joint Powers agreement for the Walker Area Protection District.

**M/S** Wilkening, Finney to send the agreement to City Attorney Valen, and to meet with the Fire Chief before the November meeting.

Motion passed: 5-0

5. **M/S** Fjelstul, Wilkening to approve Change Order #4, in the amount of \$4,210.00 for work completed on the Tower Avenue & 2<sup>nd</sup> Street Project.

Motion passed: 5-0

6. **M/S** Wilkening, Finney to approve Final Payment Voucher # 6 to Aspen Construction in the amount of \$128,768.60 for work completed on the Tower Avenue & 2<sup>nd</sup> Street Project

Motion passed: 5-0

7. Discussion held on meeting with the Advisory Board of the Walker Ambulance Service.
8. Tony Sauer questioned why the stuff that was purchased for the park was never put up. Administrator Bjorklund stated it was lack of time to coordinate project between Public Works, and Park Board, and the stuff will be retained for use next summer.

**OTHER BUSINESS – Mayor Walhof**

- The City Council will meet again on October 18<sup>th</sup>, 2007, for a Public Hearing on the Tower Avenue & 2<sup>nd</sup> Street Project at 6:30 p.m. and regular meeting at 7:00 p.m.

**ADJOURNMENT – Mayor Walhof**

Mayor Walhof adjourned the meeting at 8:46

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Bradley J. Walhof, Mayor

Attest: \_\_\_\_\_  
Terri Bjorklund, Administrator