

**WALKER CITY COUNCIL  
REGULAR MEETING MINUTES  
WALKER FIRE HALL MEETING ROOM  
Monday October 4, 2010**

**CALL TO ORDER – Mayor Walhof**

- Mayor Walhof called the regular scheduled meeting to order at 7:00 pm.
- Council members present: Fjelstul, Finney, Wilkening, Bruns, Walhof
- Council members absent:
- Others present during portions of the meeting included:

Terri Bjorklund, Administrator  
John Valen, City Attorney  
Neil Lange, Public Works Director  
Edy Asell, Zoning Administrator  
Annie McMurrin, Resident  
Gail Levenson, Cass County EDC  
Terry Freeman

Wayne Tennis, Police Chief  
Sylvia Bakker, City Employee  
Bob Schlieman, Ulteig Engineering  
Lee Miller, EDA  
Dean Morrill, Pilot Independent  
Greg Smith, Leech Lake Brewery  
Audrey Chelberg, Senior Leech Lakers

**CONSENT AGENDA – Mayor Walhof**

M/S Finney, Fjelstul to approve the Consent Agenda Items 1 thru 10 as follows:

1. Approve Walker City Council Regular Meeting Minutes of September 13, 2010.
2. Review and file Walker Police Department's Monthly Report.
3. Approve Cash Balances as of August 31, 2010.
4. Approve claim #43654 to claim #43689, and claim #43691 to claim #43707, and claim #43709, and claim #43711 to claim #43780, and claim #43796 to claim #43828, in the amount of \$246,217.84.
5. Approve payment of Invoice #2469, in the amount of \$7,466.16 to Tyler Technologies, Inc. for the Accounting and Utility Billing Software Maintenance Agreement.
6. Approve payment of Invoice #144846, in the amount of \$1,153.00 to the League of MN Cities for the 2010-2011 Membership Dues.
7. Approve payment of Invoice #113702, in the amount of \$12,920.00 to Anderson Brothers for work completed on the Alley between Birchwood & Park Ave.
8. Review and file Walker Planning Commissions/Board of Adjustment Meeting Minutes of September 27, 2010.
9. Review and file Minnesota Department of Health 2009 Water Fluoridation Quality Award.
10. Addition of Resolution 31-2010, an Economic Development Administration Resolution, to apply for funding, under #4 Economic Development.

Motion passed: 5-0

**SCHEDULED CITIZEN PRESENTATIONS – Mayor Walhof**

- Lee Miller, EDA Loan Application Update

**CITY STAFF COMMENTS/CONCERNS – Administrator Terri Bjorklund**

- We received in the mail today an invite to Cass County Economic Developments 7<sup>th</sup> Annual Meeting. It will be held at the Chase Hotel, on Friday October 22<sup>nd</sup>. I will pass this around and if you wish to attend please write your name on the envelope and I will get you your sheet to sign up.

**PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Fjelstul**

1. **M/S** Fjelstul, Finney to approve Terri Bjorklund, City Administrator attendance at a MnGFOA Class Oct. 7, 2010 in Hermantown, MN at a cost of \$50.00, plus meals and mileage.

Motion passed: 5-0

2. **M/S** Fjelstul, Bruns to approve Terri Bjorklund, City Administrator attendance at a MnGFOA Class Oct. 20, 2010 in Minneapolis, MN at a cost of \$50.00 plus meals and mileage.

Motion passed: 5-0

3. **M/S** Fjelstul, Wilkening to approve setting a Asset Capitalization Policy for the City of Walker effective January 1, 2010.

Motion passed: 5-0

**ECONOMIC DEVELOPMENT/LIQUOR STORE – Councilmember Wilkening**

1. **M/S** Wilkening, Finney to approve Walker Planning Commissions/Board of Adjustment Meeting Minutes of August 30, 2010.

Motion passed: 5-0

2. **M/S** Wilkening, Finney to approve Walker Planning Commissions/Board of Adjustments recommendation to approve Variance request LU-2010-08 for a 24' x 24' garage structure to be placed at a distance of not less than 6' feet from the rear yard property line, and at least 15' from the existing water/sewer infrastructure, and not less than 4' feet from the east side yard line.

Motion passed: 4-0 Abstained: Bruns

**M/S** Wilkening, Fjelstul to include the sample findings of facts in the proposed findings of facts in the Planning and Zoning Minutes.

Motion passed: 4-0 Abstained: Bruns

3. **M/S** Wilkening, Fjelstul to approve Walker Planning Commissions/Board of Adjustments recommendation to send a letter to the applicant pertaining to LU-2010-07, vacation request, extending the time to evaluate the petition for another 60 days, to determine ownership of the vacated area.

Motion passed: 5-0

4. **M/S** Wilkening, Bruns to adopt Resolution 31-2010, a Resolution authorizing the Mayor and City Administrator to sign the application to apply for an EDA Grant.

Roll Call: Ayes: Finney, Fjelstul, Wilkening, Bruns, Walhof Nays: None

Motion passed: 5-0

**LIBRARY – Mayor Walhof**

1. Reviewed and discussed the Soil Boring Test Results.  
M/S Wilkening, Finney to direct the City Engineer to proceed with a cost estimate to fix the Library.

Motion passed: 5-0

**PUBLIC WORKS & SAFETY/ PARKS/CEMETERY– Councilmember Finney**

1. M/S Finney, Fjelstul to approve Walker Cemetery Board Meeting Minutes of September 21, 2010.

Motion passed: 5-0

2. M/S Finney, Bruns to approve payment of Invoice #3809 in the amount of \$1,850.00 to Glenn Construction, for Curb & Gutter. \$775.00 was approved in June, but Neil Lange, Public Works Director had them straighten out the road.

Motion passed: 5-0

3. M/S Finney, Fjelstul to set Final Assessment Hearing on the Alley Improvements for Nov. 1, 2010 at 6:45 p.m., at the Walker Fire Hall Meeting Room on the Alley project between Birchwood & Park Ave.

Motion Failed: 0-5

M/S Finney, Wilkening to set a Preliminary Assessment Hearing for the Alley Improvements between Birchwood Ave & Park Ave. for Nov. 1, 2010 at 6:45 p.m., at the Walker Fire Hall Meeting Room.

Motion passed: 5-0

4. M/S Finney, Fjelstul to approve Neil Lange, Public Works Director's request to get quotes to extend the lower pavilion 20 feet with new steel on the full structure, new concrete in the extension area, and running the electrical over for lightning and outlets.

Motion passed: 5-0

5. M/S Finney, Wilkening to approve Neil Lange, Public Works Director's request to have Hydro Tech Service come in and verify and service the pressure reducing valves in the City's Water System, at a cost of \$2,100.00.

Motion passed: 5-0

6. M/S Finney, Wilkening to approve Neil Lange, Public Works Director's recommendation to have LLB Decorative Concrete replace the deteriorated curbing in the City Hall Drive Exit at a cost of \$1,900.00.

Motion passed: 5-0

7. M/S Finney, Fjelstul to approve Neil Lange, Public Works Director's request to purchase cutting edges for the new plow truck at a cost of \$1,363.97 from Ziegler, Inc.

Motion passed: 5-0

8. M/S Finney, Bruns to approve Neil Lange, Public Works Director's request to purchase and install gutter's to redirect the water by the front and side door of the Liquor Store, and install heat tapes to prevent Ice Build Up at a cost of \$625.00.

Motion passed: 5-0

9. **M/S** Finney, Fjelstul to approve the acceptance of Municipal Utility Easement for Improvements adjacent to 73<sup>rd</sup> Street NW including the Lift Station Site. County will provide the recorded easement to the City.

Motion passed: 5-0

10. **M/S** Finney, Fjelstul to approve Amendment #2 to the Joint Powers Agreement between the County of Cass and the City of Walker conveying the Utilities, Water Tower, and Lift Station Building to the City of Walker.

Motion passed: 5-0

11. **M/S** Wilkening, Bruns to set a Public Hearing for November 1, 2010 at 6:30 p.m. at the Walker Fire Hall Meeting Room to hear comments and concerns pertaining to vacating a portion of 13<sup>th</sup> Street.

**OTHER BUSINESS – Mayor Walhof**

- **M/S** Fjelstul, Finney to approve setting a working session for the second regular scheduled meeting on Nov. 18, 2010 at 7:00 p.m., at the Walker Fire Hall Meeting Room.

**ADJOURNMENT – Mayor Walhof**

Mayor Walhof adjourned the Regular Scheduled Meeting at 7:56 p.m.

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Bradley Walhof, Mayor

Attest: \_\_\_\_\_  
Terri Bjorklund, Administrator