

**WALKER CITY COUNCIL  
REGULAR MEETING MINUTES  
WALKER FIRE HALL MEETING ROOM  
MONDAY, OCTOBER 5, 2015**

**CALL TO ORDER –Mayor Shaw**

- Mayor Jed Shaw called the regular scheduled meeting to order at 6:01 p.m.
- Pledge of Allegiance
  - Council members present: Haefele, Senenfelder, Shaw, and Wilkening
  - Council members absent: McMurrin
  - Others present during portions of the meeting included:

Dean Morrill, Pilot Independent  
Neil Lange, City Employee  
Pamela Smith, City Employee  
Larry Reis, Sawmill Cove Assn  
Jenn Arnold, Self  
Cindy Wannarka, Chamber  
Chris Thorson, Ulteig

Terri Bjorklund, City Administrator  
Wayne Tennis, City Police  
Marilyn Millard, Sawmill Cove Assn  
Jim Vareberg, Sawmill Cove Assn  
Shannon Pfeiffer, Self  
Terry Freeman, NECI???

**CONSENT AGENDA**

**M/S Senenfelder/Wilkening** to approve the Consent Agenda Items 1 thru 10 as follows, waving the reading.

1. Approve Walker City Council regular Meeting Minutes of September 14<sup>th</sup>, 2015.
2. Review and file draft of Walker Park Board Meeting Minutes of September 22<sup>nd</sup>, 2015.
3. Review and file Public Works Meeting minutes of September 23<sup>rd</sup>, 2015.
4. Review and file August 2015 Zoning Administrator report.
5. Review and file draft Walker Planning Commissions/Board of Adjustments Meeting Minutes of September 28<sup>th</sup>, 2015.
6. Review and file Walker Area Joint Fire Department Meeting Minutes of September 10<sup>th</sup>, 2015 and October 8<sup>th</sup>, 2015.
7. Review and file Walker Police Department Monthly Report.
8. Approve Cash Balance Report as of August 31<sup>st</sup>, 2015.
9. Approve to pay the 2015/2016 Maintenance Dues to the Walker Community Health Center at the allocated percentage of 46% in the amount of \$4,600.
10. Review and file thank you letter from Leech Lake Chamber of Commerce.  
Motion passed (4-0)

**SCHEDULED CITIZEN PRESENTATIONS –Mayor Shaw**

None.

**CITY STAFF COMMENTS – Administrator Terri Bjorklund**

None.

**PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Senenfelder**

1. **M/S** Senenfelder/Shaw to approve of Claim #51552 to Claim #51662 including Voided Check Number 51565 and bank drafts in the amount of \$143,390.30.  
Motion passed (4-0)
2. **M/S** Senenfelder/Wilkening to approve of Resolution 26-2015, a resolution calling for a public hearing on the proposed modification to the tax increment financing plan for tax increment financing district No. 2-13.  
Senenfelder stated that the change is to modify the budget amount.  
Roll Call: Ayes: Haefele, Senenfelder, Shaw, Wilkening      Nays: None  
Motion passed (4-0)
3. **M/S** Senenfelder/Wilkening to approve of request from the Accounting Department to transfer \$105,000 out of the Liquor Store Checking Account to the following accounts as approved at the September 2015 Council Meeting:
  - General checking fund 101- \$50,000 for 2016 levy reduction
  - Park Capital Projects checking fund 502- \$26,250
  - General checking fund 101 \$12,925 for 2016 budgeted dues and donations
  - General checking fund 101 \$800 for 2016 budget rock garden labor
  - Street capital projects fund 500 \$4,525 for 2017 sidewalk project
  - Trail Maintenance fund 503 \$10,500Motion passed (4-0)
4. **M/S** Senenfelder/Wilkening to approve to send Steve Kolp to the annual MMBA Regional meeting October 28, 2015 in Bemidji at a cost of \$15.00 plus mileage.  
Motion passed (4-0)
5. **M/S** Senenfelder/Haefele to approve of the request to send Officer Baker to the Online Crash reporting system on October 8<sup>th</sup>, 2015 from 12:30 to 4:00 p.m. in Brainerd at a cost of wages.  
Motion passed (4-0)
6. **M/S** Senenfelder/Haefele to approve of the request to send Officer Baker to a Towards Zero Deaths Conference in St. Cloud October 28<sup>th</sup>, 2015 through October 30<sup>th</sup>, 2015, at a cost of mileage, meals and wages. (The room has to be paid for but will be covered by the grant after reimbursement.)  
Motion passed (4-0)
7. Discussion on Walker Clinic Unit 1, Condo No. 3 appraisal.  
Senenfelder stated that this in conjunction with action that the Council took on June 2, 2014.  
Wilkening stated that the City entertained selling this property. There was no pressing time frame. The City was just curious about cost.  
Mayor Shaw stated that they could do a BPO vs. having the building appraised.  
**M/S** Senenfelder/Shaw to move forward with Benson realty to do conduct a BPO on Walker Clinic Unit 1, Condo No. 3.  
Motion passed (4-0)
8. **M/S** Senenfelder/Wilkening to approve of Resolution 27-2015, a resolution accepting donations made to the City of Walker thru fiscal year 2015.  
Roll Call: Ayes: Haefele, Senenfelder, Shaw, Wilkening      Nays: None  
Motion passed (4-0)

**ECONOMIC DEVELOPMENT & LIQUOR STORE – Councilmember Haefele**

1. **M/S Haefele/Shaw** to approve of Walker Planning Commission/Board of Adjustments Meeting Minutes of August 31<sup>st</sup>, 2015.  
Motion passed (4-0)
2. **M/S Haefele/Wilkening** to approve of the recommendation of the Walker Planning Commission/Board of Adjustments to allow Sawmill Cove to have a second driveway off of Cleveland Blvd.  
Motion passed (4-0)
3. Reminder of the Open House Wednesday October 21, 2015 from 5:30-7:30 at the Chase on the Lake Ballroom for Public input on the Comprehensive Plan.

**PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Senenfelder**

1. Walker Clinic Unit 1, Condo No. 3 lease underpayment.  
The Board clarifies that the Lease is a 2% per year increase. Starting on November 1<sup>st</sup> of this year is \$3,247.29 per month.  
Ryan Hill of St. Mary’s is requesting that 50% be taken off the amount that has been underpaid.  
Shaw questioned the possibility of seeing the Lease before agreeing to this.  
Bjorklund stated that there is no out clause written in the current lease, if we decide to sell and they decide to purchase that would be written in the new lease.  
**M/S Wilkening/Shaw** to approve the \$3,247.29 lease with St. Mary with a 2% increase annually for 5 years with an out clause written into the new lease.  
Motion passed (4-0)  
**M/S Senenfelder/Wilkening** to require St. Mary’s Regional Health Center to pay the amount in arrears for Walker Clinic Unit 1, Condo No. 3 lease in full.  
Motion passed (4-0)

**LIBRARY, PARKS & AIRPORT – Councilmember Shaw**

1. **M/S Shaw/Senenfelder** to approve of the Park Board Minutes of August 25<sup>th</sup>, 2015 and Special Park Board Minutes of August 31, 2015.  
Motion passed (4-0)
2. **M/S Shaw /Senenfelder** to approve of the recommendation of the Park Board to work with the Friends of the Park and to have them e-mail their meeting minutes to Park Board members.  
Wilkening stated that he would like to see the friends of the Park report to the Park Board first.  
Senenfelder suggested they keep it as a citizen’s advisory board.  
Shaw addresses the friends of the park stating that they would like to see some type of mission statement.  
Wilkening stated that he believes that it is the Cities responsibility to create that to keep a good working relationship.  
Pfeiffer-We are working on a mission statement and bylaws, and like to work closely with the Park Board and not be an adversary to the Park Board. She stated that she believes that the plan is to follow the master park plan in phases.  
Shaw stated that it has to flow through the Park Board first before it comes to council.  
Motion passed (4-0)

3. **M/S Shaw /Senenfelder** to approve of the recommendation of the Park Board to approve the application from Immanuel Lutheran School to use the Park Saturday June 25<sup>th</sup>, 2016 starting at 10:00 a.m. for a 5k Color Dash.  
Wilkening is concerned about the mess. The weekend after is after the 4<sup>th</sup> of July. The Board questioned who is responsible for the clean-up and how it gets cleaned up and if the color runs into Leech Lake what chemicals are in the color?  
Neil mentioned that if the race started up by the Water treatment plant it wouldn't be that bad because of the dirt.  
The Council agreed that this needed to go back to the Park Board for further clarification.  
Motion failed (0-4)
4. **M/S Shaw/Senenfelder** to approve of the recommendation of the Park Board to approve the application from Leech Lake Chamber of Commerce to use the Park Thursday June 2<sup>nd</sup>, 2016 through Monday June 6<sup>th</sup>, 2016, 5:00 a.m. to 5:00 p.m. on the 4<sup>th</sup> and the 5<sup>th</sup> for the Leech Lake Walleye Tournament; contingent upon receiving Certificate of Liability.  
Motion passed (4-0)
5. **M/S Shaw/Senenfelder** to approve of the recommendation of the Park Board to approve the application from Leech Lake Chamber of Commerce to use the Park during Walker Bay Days Friday August 5<sup>th</sup>, 2016 through Monday August 8<sup>th</sup>, 2016 from 7a.m. to 7 p.m. on the 6<sup>th</sup>; contingent upon receiving Certificate of Liability.  
Motion passed (4-0)
6. **M/S Shaw/Senenfelder** to approve of the revised application from Walker Area Community Center to use the lower pavilion and grass area for Chase the Police Triathlon, set-up on July 29<sup>th</sup>, 2016 and event on July 30<sup>th</sup>, 2016 from 6:00 a.m. – 5:00 p.m. The beach will remain accessible at all times and the boat access will only be closed during take-off and return. Contingent upon the City receiving Certificate of Liability Insurance.  
Motion passed (4-0)
7. **M/S Shaw/Senenfelder** to approve to accept the Draft Tree Agreement with Gary Wilkening and to have staff apply for a grant for the trees, removal and possible easement for the future airspace needs.  
Abstain: Wilkening  
Motion passed (3-0)

**PUBLIC WORKS, SAFETY & CEMETERY – Councilmember Wilkening**

1. **M/S Wilkening/Shaw** to approve of the request from the Public Works Committee to purchase an eighty pound manhole lid and a bench to place over the manhole in the park by the play equipment.  
Motion passed (4-0)
2. **M/S Wilkening/Senenfelder** to approve of the recommendation of the Public Works Committee to approve the installation of signage that reads ‘No Truck Traffic’ to help reduce road capacity on the “dirt” portion of Lake May Drive to keep it from deteriorating.  
Senenfelder questioned how enforceable the sign would be.  
The Board discussed possibly putting a GVW limit on the sign.

Tennis stated his concerns with the County not being able to enforce our City Ordinance but the County could enforce State Statute; he asked the Council if he could research this and return next month with an answer.

Wilkening asked if they could put the sign post in. Senenfelder agreed if they could at least post in for the sign.

Motion failed (0-4)

3. **M/S** Wilkening /Senenfelder to approve of the recommendation of the Public Works Committee to close the pedestrian bridge once the snow starts and reopen in the winter season for the Eelpout Festival only.

Motion passed (4-0)

4. **M/S** Wilkening/Shaw to approve of the recommendation of the Public Works Committee for NEI and the County to work with Ulteig combining the proposed projects of the Northside of Fifth Street (County) and the Southside of Fifth Street (City) for funding purposes. NEI proposal for Civil Design \$18,000.00 and construction engineering \$18,000.00 (hourly as needed) with the work having a preliminary construction cost estimate of \$275,500. And the total cost (construction and engineering) of that additional work to be in the range of \$75,000.00 – \$85,000.00 with cost sharing not determined at this time.

Motion passed (4-0)

5. **M/S** Wilkening/Senenfelder to approve of the recommendation of the Public Works Committee to send 3 staff members to the Safety Training for Public Works in Backus on October 7<sup>th</sup>, 2015 at an estimated cost of \$100.00 per person.

Motion passed (4-0)

6. **M/S** Wilkening/Haeefele to approve of the recommendation of the Public Works Committee to place a Stop Sign at the end of the Northern Peace driveway.

Motion passed (4-0)

7. **M/S** Wilkening/Shaw to approve of the quote from Veit for pumping of the settling tank in the Park at an estimated amount of \$9,600, \$400 per hour if it takes more than 2-12 hour days.

Motion passed (4-0)

8. **M/S** Wilkening/Haeefele to approve to send Neil Lange and Terri Bjorklund to attend the Mississippi Headwaters Board meeting at the Chase on the Lake on November 20<sup>th</sup>, 2015 at no cost and to review the Draft Storm Water Analysis report.

Senenfelder stated that he would be attending this.

Motion passed (4-0)

#### **OTHER BUSINESS –Mayor Jed Shaw**

#### **ADJOURNMENT-Mayor Jed Shaw**

Mayor Shaw adjourned the regularly scheduled Meeting at 6:43 p.m.

\_\_\_\_\_  
Jed Shaw, Mayor

Attest: \_\_\_\_\_  
Terri Bjorklund, Administrator

10/05/2015

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