

**WALKER CITY COUNCIL
REGULAR MEETING MINUTES
WALKER FIRE HALL MEETING ROOM
MONDAY, OCTOBER 6, 2014**

CALL TO ORDER –Mayor Scott Bruns

- Mayor Scott Bruns called the regular scheduled meeting to order at 6:01 p.m.
- Pledge of Allegiance
 - Council members present: Bruns, McMurrin, Moore, Nelson and Wilkening
 - Council members absent:
 - Others present during portions of the meeting included:

Terri Bjorklund, City Administrator

Wayne Tennis, Police Chief

Dean Morrill, Pilot Independent

Jim Senenfelder, Self

Pamela Smith, City Employee

John Valen, City Attorney

Jed Shaw, Self

Chris Thorson, City Engineer

Cindy Wannarka, Leech Lake Chamber

CONSENT AGENDA

M/S Moore/Wilkening to approve the Consent Agenda Items 1 thru 11 as follows, waving the reading.

1. Approve Walker City Council regular meeting minutes of September 8th, 2014.
2. Review and file Draft of Walker Park Board Meeting Minutes of September 23rd, 2014.
3. Review and file Draft Walker Planning Commissions/Board of Adjustments Meeting of September 29th, 2014.
4. Review and file August 2014 Zoning Administrator report.
5. Review and file Walker Area Joint Fire Department meeting minutes of August 14th, 2014.
6. Review and file Draft Cemetery Board Minutes of September 9th, 2014.
7. Review and file Walker Police Department Monthly Report.
8. Review and file Cass County Economic Development report.
9. Approve Cash Balance Report as of August 31st, 2014.
10. Review and file 2015 Certification of PERA aid.
11. Review and file Thank you from Leech Lake Chamber of Commerce.

Motion passed (5-0)

SCHEDULED CITIZEN PRESENTATIONS –Mayor Scott Bruns

None.

STAFF COMMENTS – Administrator Terri Bjorklund

Bjorklund updates the council on the Crack Fill project at the Airport. She stated that they were unable to get funds reallocated for the Polly Patch and the Seal Coat Crack Fill. They will apply for these grants next year.

Bjorklund-Everything out at the Airport is completed.

Bjorklund updates the Board on the annual CIP meeting that herself, Bresley and McMurrin attended in Grand Rapids on September 30th. She stated that with the meeting they are requesting that the City plan 20 years into the future for Airport Programming. By doing this it will help the funding cycle and help the State get funds from the Fed's when they see dollars out there for years to come.

PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Nelson

1. **M/S Nelson/Moore** to approve of Claim #50170 to Claim #50202 and Claim #50205 to Claim #50243 and Claim #50245 to Claim #50266 and Claim #50268 to Claim #50274 and Claim #50276 to Claim #50283 and Voided Check Numbers 50203, 50204, 50244, 50267, 50275 and bank drafts in the amount of \$167,101.70.
Motion passed (5-0)
2. **M/S Nelson/Wilkening** to approve of request from Budget and Finance Committee to transfer \$24,441.26 from Fund 881, Loan Pool account to Police Equipment Savings.
Motion passed (5-0)
3. **M/S Nelson/Moore** to approve of request from the Accounting Department to transfer \$37,904.00 from the general fund checking account to the Cemetery Operating checking account.
Motion passed (5-0)
4. **M/S Nelson/McMurrin** to approve Jonathan Fank's successful completion of the 6 month probationary period as the Public Works Maintenance worker with the \$1.00 wage increase, effective 6/16/2014.
Motion passed (5-0)
5. **M/S Nelson/Moore** to approve to pay the 2014/2015 Maintenance Dues to the Walker Community Health Center at the allocated percentage of 46% in the amount of \$4,600.00.
Motion passed (5-0)

ECONOMIC DEVELOPMENT & LIQUOR STORE – Councilmember Moore

1. **M/S Moore/Wilkening** to approve of Walker Planning Commission/Board of Adjustments Meeting Minutes of August 25th, 2014.
Motion passed (5-0)
2. **M/S Moore/McMurrin** to approve to send a letter to Otto Ringle that addresses the inability to rezone by resolution Block One of the Original Plat of Walker from Residential to Residential/Commercial and to offer support should The Old West Carriage Ride express interest in locating to Walker.
Motion passed (5-0)
3. **M/S Moore/Wilkening** to approve of the request of the Walker Planning Commission/Board of Adjustments to have staff develop and advertise an RFP for a comprehensive review and updating of the City's current code of ordinances. Wilkening explains to that after modifying the code over and over they have run across inconsistencies in the code.
Wilkening-It is time to go through the whole thing, and update it.
Motion passed (5-0)

LIBRARY, PARKS & AIRPORT – Councilmember Wilkening

1. **M/S McMurrin/Moore** to approve of the Walker Park Board Minutes of August 26th, 2014.
Motion passed (5-0)
2. **M/S McMurrin/Moore** to approve of the recommendation of the Walker Park Board to accept the application for Leech Lake Chamber of Commerce and Walker Area Community Center to host annual Walleye Tournament May 30th - May 31st, 2015, contingent upon receiving Certificate of Liability Insurance.
Motion passed (5-0)
3. **M/S McMurrin /Moore** to approve of the recommendation of the Walker Park Board to accept the application for Walker Bay Days July 30th-August 2nd, 2015, contingent upon receiving Certificate of Liability Insurance.
Chief Tennis questions why the application is for 2 days. Cindy Wannarka confirms that the second day is for removal of the tent at the park, it is still a one day event.
Motion passed (5-0)

PUBLIC WORKS, SAFETY & CEMETERY – Councilmember Wilkening

1. **M/S Wilkening/McMurrin** to approve of the request from the Public Works Committee to purchase a 2015 Ford F250, Tommy Lift, Rear Window guard, Strobe, Steps and Boss plow mount from Walker Ford in the amount of \$28,341.00 plus title and license fees.
Motion passed (5-0)
2. **M/S Wilkening/McMurrin** to approve of the request from the Public Works Committee to purchase replacement rear springs on Unit 500, the 2003 F350 from Walker Ford in the amount of \$1,164.80.
Motion passed (5-0)
3. **M/S Wilkening/Moore** to approve of the request from the Public Works Committee to purchase a 6” pressure reducing valve and other repair parts from Northwestern Power Equipment Co. in the amount of \$7,350.00 to insure that all PRV are in proper working order.
Motion passed (5-0)
4. **M/S Wilkening/McMurrin** to approve of the request from the Public Works Committee to hire Hydro Tech Services for maintenance and repairs on PRV in the amount of \$2,750.00 plus extra parts if needed.
Motion passed (5-0)
5. **M/S Wilkening/Moore** to approve of the request from the Public Works Committee to send Jon Fank to MRWA training for his Class D water license from October 28th-30th in St. Cloud at a cost of \$225.00 plus travel, food and lodging.
Motion passed (5-0)
6. **M/S Wilkening/Moore** to send the request of David Endicott, WHA Superintendent to add No Parking to the existing signage on the parking lot side of 4th Street back to public works and for WHA to send a representative to our next meeting to discuss the options.

After Wilkening describes the request, he stated that the area at the school is for parents to swing in and drop something off or pay a lunch account. To take that away would be problematic. Wilkening brings up the possibility of parking passes issued by the school for the employees to park over by St. Agnes. He suggests limited parking instead of no parking.

McMurrin states that would mean somebody would have to enforce it.

Nelson suggests that this go back to a committee because the school might not be aware of these issues. He requests that a representative of the school be included in this decision.

Motion passed (5-0)

7. Discussion of the Preliminary Engineering Report for Industrial Park street improvements.

The City Engineer Thorson describes the report meeting the needs for industrial traffic. He states that is broken into two segments; Walker Industries Blvd. costing approximately \$35,000.00 and Walker Industries circle costing approximately \$80,000.00.

Wilkening states they aren't prepared to move forward with this it was just a matter of knowing what it would cost to do it.

Wilkening-To have a good assessment for consideration because a) if that was ever put into residential what those lots would cost, to recoup that cost and b) what's the end result, how does it work out?

Bruns makes note of a recent meeting with Gary and the discussion of residential and commercial property. He states that a potential location for the Library could be up by the Community Center. There is a fair amount of land that could be used for very nice residential properties with the infrastructure being very close.

He urges the Council to look towards the potential of that location.

Bruns-It would be a very nice way to expand Walker and it would still be in the corporate limits.

He states that the City does own land that could be donated to the Library and a Park could be a possibility as well, to enhance the potential addition for housing. Nelson states that we need to provide places where people can build within City Limits.

Nelson-Let's sell the property so people can build homes and we can increase our tax base.

Wilkening agrees that this would be ideal for residential and is a matter of working with current property owners and figure out what their goals are for the property.

Wilkening questions the road going down to 371 and whether it is tied-up because of the dig.

Bruns states that is something that the City needs to look into and find out if this is the dig that they actually think it is.

Wilkening suggests having Terri draft a letter to look into this and see if we can get an answer with where they are at with the dig site.

Wilkening-Then it would be a matter of moving forward with the property owners.

8. **M/S Wilkening/McMurrin** to approve of the request from Public Works to purchase salt sand from Cass County in the amount of \$36,482.35 for the 2014/2015 season.
Motion passed (5-0)
9. **M/S Wilkening/McMurrin** to approve of the request from Public Works to hire T&C Excavating to haul cold patch at a cost of approximately \$1,800.00 for cold patch and approximately \$600.00 for trucking costs a total approximation of costs \$2,400.00.
Motion passed (5-0)

OTHER BUSINESS –Mayor Bruns

Discussion on whether to join with Cass County’s Common Countywide Emergency Operations Plan or to draft our own Plan.

Bruns informs the Board of a recent meeting with Kerry Swenson and Terri Bjorklund and the discussion of joining with Cass County’s plan or become part of our own. Bruns suggest doing this in conjunction with the County and addition to City input as well as including Walker-Hackensack-Akeley School.

Wilkening states that the only thing negative that he sees coming out of this is that it lists all of your assets. And they could confiscate all of your assets in a catastrophic situation.

Nelson makes note of our own mini catastrophes are a reality and figuring out where to put-up fire and rescue if ever need be.

1. **M/S Bruns/Nelson** to approve of Resolution 25-2014, a Resolution for Designation of the National Incident Management System as the Basis for all Incident Management in Walker, Minnesota.
Roll Call: Ayes: Nelson, Moore, Bruns, Wilkening Nays: None
Motion passed (5-0)

The regular City Council meeting was closed at 6:33 p.m. for attorney client privilege regarding Sixth Street litigation.

The closed portion of the meeting was closed and the regular meeting reopened at 6:48

ADJOURNMENT –Mayor Bruns

Mayor Bruns adjourned the Regular Scheduled Meeting at 6:48 p.m.

Scott Bruns, Mayor

Attest: _____
Terri Bjorklund, Administrator