

**WALKER CITY COUNCIL
REGULAR MEETING MINUTES
WALKER FIRE HALL MEETING ROOM
Monday November 1, 2004 7:00 p.m.**

CALL TO ORDER – Mayor Walhof

- Mayor Walhof called the regular meeting to order at 7:00 p.m.
- Council members present: Finney, Bresley, Bruns, Reed, Walhof
- Council members absent: None
- Others present during portions of the meeting included:

Stephen Michel, Administrator
John Valen, City Attorney
Andy Bednarczyk, Resident
Dean Morrill, Pilot Independent
Bob Mallory, Shingobee Twp. Resident
Shirley Mallory, Shingobee Twp. Resident

Sylvia Bakker, City Employee
Will Hoyt, Landecker & Assoc.
Wayne Tennis, Police Officer
Allan Gap, Resident
John Fjelstul, Resident

CONSENT AGENDA – Mayor Walhof

M/S Bresley, Bruns to approve Consent Agenda Items 1 thru 7 as follows.

1. Walker City Council Regular Meeting Minutes of October 4, 2004.
2. October 2004 Disbursements.
3. October Cash Balance Report.
4. Payment of Invoice # 753-1 in the amount of \$7,017.80 to Jones Auto Body.
5. Payment of Invoice # 1068 in the amount of \$21,230.00 to T & C Excavating.
6. Review and file e-mail from Bob Whipple, Interim Officer Manager, Northern Lights Casino Hotel.
7. Review and file letter pertaining to parking by the Old City Hall Building from Pederson, Smith, Roehl & Co. P.A.

Motion passed: 5-0

SCHEDULED CITIZEN PRESENTATIONS:

- Andy Bednarczyk – presented proposal for Crosswalk Safety Signs the Walker Area Foundation would like to purchase to be placed in the crosswalks.

M/S Finney, Reed to approve the Walker Area Foundations request to purchase the crosswalk safety signs and allow them to be placed at crosswalks throughout the City.

Motion passed: 5-0

CITY STAFF COMMENTS/CONCERNS – Administrator Steve Michel

No comments or concerns.

PERSONNEL, BUDGET & ADMINISTRATION–Councilmember Bresley

1. **M/S** Bruns, Finney to approve payment of \$595.00 to Merchant Software Corporation, for annual support and update for the Liquor Control Software at Walker Bay Spirits.

Motion passed: 5-0

2. **M/S** Finney, Reed to approve payment of \$915.00 to the League of Minnesota Cities for Membership Dues.

Motion passed: 5-0

3. **M/S** Bruns, Reed to approve payment in the amount of \$640.00 to Robert Moore, for the refinishing of the Conference Table.

Motion passed: 5-0

4. **M/S** Bruns, Finney to table payment in the amount of \$1,976.53 to the League of Minnesota Cities Insurance Trust Group Self Insured Worker's Compensation Plan, until a revised billing can be determined.

Motion passed: 5-0

5. Council member Bresley reported to the Council that the storage units and current development going on by the airport are not in the flight path.
6. **M/S** Bruns, Reed to approve setting the salaries for the DMV at \$11.50 per hour, Assistant Ambulance Director \$11.00 to \$13.00 dollars an hour, and Administrators position at a salary range of \$48,000.00 to \$53,000.00 per year.

Motion passed: 5-0

7. **M/S** Bruns, Finney to approve the hiring of 2 32-hour positions with fringe benefits, for the DMV department.

Motion passed: 5-0

8. **M/S** Reed, Bruns to approve the personnel committee's recommendation, to amend the personnel policy to read:
 - Full Time Employee: An employee who is normally scheduled for an average of at least 32 hours per week.
 - Part Time Employee: An employee who is normally scheduled for an average of less than 32 hours per week.
 - Regular Employee: An employee who has successfully completed all stages of the selection process, including the introductory periods, is scheduled for an average of at least 32 hours per week, and serves at will.

Motion passed: 5-0

9. **M/S** Finney, Bruns to approve Proclamation #01-2004, proclaiming November 27, 2004 as Scott Storm Day.

Roll Call: Ayes: Bresley, Finney, Bruns, Reed, Walhof Nyes: None

Motion passed: 5-0

ECONOMIC DEVELOPMENT – Councilmember Bruns

1. Update on the Healthy Community Grant, the City of Walker was awarded through the Initiative Foundation.
2. Reviewed and filed Walker Planning Commissions Public Hearing Minutes of October 25, 2004.
3. Reviewed and filed Walker Planning Commissions Meeting Minutes of October 25, 2004.

4. **M/S** Bresley, Reed to approve Walker Planning Commissions recommendation to pass Resolution # 21-2004, changing the Zoning Ordinance on parcels known as the Highway #34 Corridor from Multi-Family, to Transitional Commercial.

Roll Call: Ayes: Bresley, Finney, Reed, Bruns, Walhof Nyes: None

Motion passed: 5-0

5. **M/S** Finney, Bresley to approve the purchase of Christmas decorations for the City Hall Office Complex, not to exceed the sum of \$900.00 dollars.

Motion passed: 5-0

6. **M/S** to table any action needed to vacate the East 25' of third street, abutting Lots 1-4, Block 4, Kinkles Addition, and have the Public Works Committee and City Engineer to review it.
7. **M/S** Bresley, Bruns that any Surveying or field work required, be at the expense of the petitioner for the vacation of the East 25' of Third Street, abutting Lots 1-4, Block 4, Kinkles Addition.

Motion passed: 5-0

PARKS & REC./CEMETERY/LIBRARY – Councilmember Finney

1. Reviewed and filed Walker Cemetery Board Meeting Minutes of October 21, 2004.
2. Reviewed and filed Walker Park Board Meeting Minutes of October 26, 2004.

PUBLIC WORKS & SAFETY – Councilmember Reed

1. Discussed the intersection of 7th Street and Cleveland Blvd. Per request from property owners.

M/S Reed, Finney to make the corner of 7th Street and Cleveland Blvd. a three way stop, and to step up enforcement in that area.

Motion passed: 5-0

2. **M/S** Bresley, Bruns to approve payment of Invoice #0081024, in the amount of \$16,477.11 to Bolton & Menk for Professional Services on the Industrial Park II Water/Wastewater Facility.

Motion passed: 5-0

3. **M/S** Bruns, Bresley to approve Pay Request # 1 in the amount of \$402,872.00 to Rice lake Construction Group for work completed on the Industrial Park II Water/Wastewater Facility.

Motion passed: 5-0

4. **M/S** Finney, Bruns to approve Change Order # 10, in the amount of \$1,804.00 to Eagle Construction Group for revised Liquor Store Cashier Counter.

Motion passed: 5-0

5. **M/S** Bruns, Bresley to approve Change Order # 11, in the amount of \$8,610.00 to Eagle Construction Group for work completed on the Conservation Building.

Motion passed: 5-0

6. **M/S** Bresley, Bruns to approve Widseth/Smith/Noltings recommendation to pay payment application # 7, in the amount of \$36,150.00 to MJ Construction for Phase II, of the Conservation Building.

Motion passed: 5-0

7. **M/S** Bresley, Finney to approve payment of Invoice #6659 in the amount of \$712.00 to Landecker & Associates for General Engineering and Surveying Services.

Motion passed: 5-0

8. No action taken on quotes from Keller Fence Company and Oberg Fence Co. for fencing around the water tower.

Motion passed: 5-0

9. **M/S** Bresley, Bruns to approve quote in the amount of \$7,790.25 from Keller Fence Company for fencing at the Industrial Park II Wastewater site.

Motion passed: 5-0

10. **M/S** Bresley, Bruns to approve payment of \$1,865.00 to the League of Minnesota Cities Insurance Trust, for the City Truck.

Motion passed: 5-0

11. Discussed removing the Stop Sign located at the corner of Birchwood, and 5th street. No action, but tell the Public Works Department to sand extra at that intersection, and also on 4th Street below Woodrest.

OTHER BUSINESS – Mayor Walhof

- Discussed the Bieloh Pond Project.
- Thanked Wayne Tennis Walker Police Department for his attendance at the meeting.
- Thanked Al Bakker for his work at the Cemetery.

CONTINUATION – Mayor Walhof

Mayor Walhof continued the meeting until 9:00 a.m. Wednesday November 3, 2004, at the Walker Fire Hall to certify the election results.

Bradley J. Walhof, Mayor

Attest: _____
Stephen J. Michel, Administrator