

**WALKER CITY COUNCIL
REGULAR MEETING MINUTES
WALKER FIRE HALL MEETING ROOM
Monday November 1, 2010**

CALL TO ORDER – Mayor Walhof

- Mayor Walhof called the regular scheduled meeting to order at 7:00 pm.
- Council members present: Fjelstul, Finney, Wilkening, Bruns, Walhof
- Council members absent:
- Others present during portions of the meeting included:

Terri Bjorklund, Administrator
John Valen, City Attorney
Neil Lange, Public Works Director
Dave Olson, Property Owner
Brian Johnson, Resident
Norm
Brian Johnson
Audrey Chelberg
Terry Freeman, Northern Engineering

Wayne Tennis, Police Chief
Sylvia Bakker, City Employee
Edy Asell, Zoning Administrator
Paul Fairbanks, Resident
Ken Bresley, Airport Commissioner
Skip Duchesneau
Cindy Wannarka
Marion Ridge
Travis Baker, Police Officer

CONSENT AGENDA – Mayor Walhof

M/S Wilkening, Bruns to approve the Consent Agenda Items 1 thru 14 as follows:

1. Approve Walker City Council Regular Meeting Minutes of October 4, 2010.
2. Review and file Walker Police Department's Monthly Report.
3. Approve Cash Balances as of September 30, 2010.
4. Approve claim #43829 to claim #43854, and claim #43856 to claim #43880, and claim #43882, and claim #43962, in the amount of \$137,947.70.
5. Approve Ulteig Engineering estimate, in the amount of \$8,000.00 to prepare a Structural, Mechanical, Electrical Engineering and Architectural fees for preparing a construction estimate for underpinning the foundation for the Walker Library.
6. Approve payment of Invoice #17165, in the amount of 642.50 to Ulteig Engineering for work on the Library Building.
7. Approve payment of Invoice #15164 in the amount of \$1,575.00 to Mathias C. Justin, LTD, Certified Public Accountants for professional services.
8. Approve payment of Invoice #113974, in the amount of \$5,815.00 to Anderson Brothers Construction Company for various projects completed around town.
9. Approve payment of Invoice #01278033.001, in the amount of \$706.71 to Ferguson Waterworks for 4 water meters, and some water meter parts.
10. Review and file Walker Planning Commissions/Board of Adjustments Meeting Minutes of October 25, 2010.
11. Review and file Cass County EDC's September 2010 Newsletter.

12. Review and file Leech Lake Chamber's request to add a Reindeer Run to the Festival of Lights week-end events.
13. FYI: A copy of the Leech Lake Management Plan/Response to Public Input/Comparison to LLAC Report to MN DNR and Leech Lake Advisory Committee's report to the MN DNR is on file at Walker City Hall for review.
14. Review and file Gas Service Co. Inc. quote for Propane for the 2010-2011 heating season.

Motion passed: 5-0

SCHEDULED CITIZEN PRESENTATIONS – Mayor Walhof

- Ken Bresley, Airport Commissioner, Update on Airport.

CITY STAFF COMMENTS/CONCERNS – Administrator Terri Bjorklund

- North Memorial Yearly Advisory Board Meeting Update.
- Verbal Resignation of Jamie Bloomstrom, effective December 17, 2010.

PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Fjelstul

1. **M/S** Fjelstul, Finney to approve City Staff participating in an AFLAC Group Short-Term Disability program, at no cost to the City.

Motion passed: 5-0

2. **M/S** Fjelstul, Bruns to approve acceptance of Resignation Letter from Dennis Haven, Part-Time Police Officer, as soon as a replacement can be found.

Motion passed: 5-0

3. **M/S** Fjelstul, Wilkening to approve Resolution 33-2010, a resolution accepting donations made to the City of Walker.

Roll Call: Fjelstul, Finney, Wilkening, Bruns, Walhof Nays: None

Motion passed: 5-0

4. **M/S** Fjelstul, Wilkening to approve payment of the City's portion of the Walker Community Health Center's maintenance dues in the amount of \$4,600.00.

Motion passed: 5-0

5. **M/S** Fjelstul, Finney to approve Leech Lake Fishing Task Force's recommendation that pursuant to further review the Leech Lake Fishing Task Force will consider acceptance in principle of the 2011-2015 management plan with the stipulation that each year in January or February the DNR will meet with the Leech Lake Fishing Task Force to review the data from the previous year. When needed, appropriate lake management action will be taken based on that review.

Motion passed: 5-0

6. **M/S** Fjelstul, Bruns to approve Leech Lake Fishing Task Force's recommendation that a copy of the final report by Dr. Cloutman and Jarnot of Bemidji State University on the research work done on rusty crayfish be sent to the City of Walker and the Leech Lake Fishing Task Force.

Motion passed: 5-0

7. **M/S** Fjelstul, Bruns to approve Leech Lake Fishing Task Force's recommendation that the Leech Lake Fishing Task Force and the Leech Lake Advisory Committee have requested that the DNR send the scientific DNA Data to the Leech Lake Fishing Task Force. This is the study Dr. Miller did on walleye genetics. Request for this information to come from the City of Walker.

Motion passed: 5-0

8. **M/S** Fjelstul, Finney to approve a 1 to 4 day Temporary Liquor License for the Walker Area Community Center, contingent upon receiving their Liquor Liability Insurance Certificate, contingent upon the Community Center being closed to the general public.

Motion passed: 5-0

9. **M/S** Fjelstul, Finney to approve Jamie Bloomstrom, completing her 6-month probationary period.

Motion passed: 5-0

10. **M/S** Fjelstul, Wilkening to approve the Personnel Committee handling the process to hire a Motor Vehicle Clerk.

Motion passed: 5-0

ECONOMIC DEVELOPMENT/LIQUOR STORE – Councilmember Wilkening

1. **M/S** Wilkening, Bruns to approve Walker Planning Commissions/Board of Adjustment Meeting Minutes of September 27, 2010.

Motion passed: 5-0

2. **M/S** Wilkening, Bruns to approve Walker Planning Commissions/Board of Adjustments recommendation to approve LU-2010-09, vacation of 13th Street with the findings of facts 1 thru 5 as presented.

Motion passed: 5-0

3. **M/S** Wilkening, Fjelstul to approve Resolution 32-2010, a resolution for vacating a portion of 13th Street.

Roll Call: Ayes: Fjelstul, Finney, Wilkening, Bruns, Walhof Nays: None

Motion passed: 5-0

4. **M/S** Wilkening, Finney to approve Walker Planning Commissions/Board of Adjustments recommendation to approve the acquisition of 1,773 square feet of land located on Lot 1, Block 1, Pillsbury's addition to Walker and a portion of 38-122-3218, by the Berglund Estate, as not being a conflict with the Comprehensive Plan for the City of Walker.

Motion passed: 5-0

5. **M/S** Wilkening, Finney to approve the Real Estate Exchange Agreement between the City of Walker and the Berglund Estate.

Motion passed: 5-0

6. **M/S** Wilkening, Fjelstul to approve Walker Planning Commissions/Board of Adjustments recommendation to approve LU-2010-07, application to vacate a portion of Front Street/Walker Bay Blvd. Along Out lot B of the plat of Hideaway Place, to include the findings of facts 1 thru 5 as presented.

Motion passed: 4-0 Nay: Finney

LIBRARY – Mayor Walhof

1. **M/S** Bruns, Wilkening to approve Kitchigami Regional Library’s request to pay \$1,382.72 in the years 2011, 2012 and 2013 to the Automation Repair and Replacement Fund.

Motion passed: 5-0

2. **M/S** Bruns, Finney to approve payment of the second half of the City’s 2010 Levy to Kitchigami Regional Library System in the amount of \$5,539.50.

Motion passed: 5-0

PUBLIC WORKS & SAFETY/ PARKS/CEMETERY– Councilmember Finney

1. **M/S** Finney, Fjelstul to approve Walker Park Board Meeting Minutes of October 26, 2010.

Motion passed: 5-0

2. **M/S** Finney, Wilkening to approve Walker Park Board’s recommendation to commit up to \$1,500.00 to help pay for the expansion of the Lower Park Pavilion.

Motion passed: 5-0

3. **M/S** Finney, Fjelstul to approve entering into a Winter Maintenance Agreement with Cass County to maintain a portion of the Ah-Gwah-Ching cut off road from Hwy. 371 to 73rd Street.

Motion passed: 5-0

4. **M/S** Fjelstul, Finney to approve the preliminary assessment at 4% for 5 years for the Birchwood Ave & Park Ave. Alley Improvement, and moving forward with the Final Assessment Hearing.

Motion passed: 5-0

5. **M/S** Finney, Wilkening to approve Resolution 34-2010, a resolution setting the Final Assessment Hearing on the Alley Improvements between Birchwood Ave. & Park Ave. for Nov. 18th @ 6:45, Walker Fire Hall Meeting Room, 701 Elm Street.

Roll Call: Ayes: Fjelstul, Finney, Wilkening, Bruns, Walhof

Motion passed: 5-0

6. **M/S** Finney, Fjelstul to approve signing a Grant Agreement with the State of Minnesota, Commissioner of Public Safety, State Patrol Division for Operation “Night-Cap” for the period from October 1, 2010 to September 30, 2011.

Motion passed: 5-0

7. **M/S** Finney, Wilkening to approve the acceptance of a donated 1985 to 1987 pumper truck from an anonyms donor, with no strings attached. Resolution with value to be presented at December Council Meeting.

Motion passed: 4-0 Abstained: Bruns

OTHER BUSINESS – Mayor Walhof

- Canvassing Board to meet Tuesday Nov. 9th, 2010 @ at 5:00 p.m. Walker Fire Hall Meeting Room for the purpose of canvassing the election Returns and declaring the results of the City Election.

Motion passed: 5-0

- The Walker City Hall and DMV Offices will be closed on November 11, 2010 in observance of Veterans Day.

- The Walker City Hall and DMV Offices will be closed on November 25th and 26th, 2010 in observance of Thanksgiving Day.
- FYI: Working session has been set at the October Council Meeting for Nov. 18th, 2010 @ 7:00 p.m. after the Final Assessment Hearing and second regular scheduled meeting of the month.
- M/S Wilkening, Finney to direct the Personnel Committee to hire a part time Police Officer.

ADJOURNMENT – Mayor Walhof

Mayor Walhof adjourned the Regular Scheduled Meeting at 7:35 p.m.

Bradley Walhof, Mayor

Attest: _____
Terri Bjorklund, Administrator