

**WALKER CITY COUNCIL
REGULAR MEETING MINUTES
WALKER FIRE HALL MEETING ROOM
Monday November 5, 2007**

CALL TO ORDER – Mayor Walhof

- Mayor Walhof called the regular scheduled meeting to order at 7:00 p.m.
- Council members present: Fjelstul, Finney, Worth, Wilkening, Walhof
- Council members absent: None
- Others present during portions of the meeting included:

Terri Bjorklund, Administrator
Wayne Tennis, Police Chief
Will Hoyt, Landecker & Assoc.
Dean Morrill, Pilot Independent
Shirley Mallory, Shingobee Twp.
Audrey Chelberg, Friends of the Library
Eric Myhra, Walker Ambulance
Ken Bresley, Walker Airport
Jeff Larson, Walker Ambulance
Molly McGregor, Friends of the Library
Laurie Hill, Walker Ambulance
Buck McAlpin, North Memorial Ambulance
Willard Arends, Resident
Bev Jorland, Friends of the Library
Travis Baker, Police Officer

Sylvia Bakker, City Employee
John Valen, City Attorney
Andy Peek, SEH
Bob Mallory, Shingobee Twp.
Mary Beth Mohr, Friends of the Library
Carrie Musselman, Friends of the Library
Nate Lebeck, Walker Ambulance
Brian Huewe, Walker Ambulance
Chris Kimmerle, Walker Ambulance
Christy Johnson, Walker Ambulance
Mary Andrus, Friends of the Library
Mike Parish, North Memorial Ambulance
Edy Asell, Planning & Zoning
Paul Fairbanks, WACC

CONSENT AGENDA – Mayor Walhof

M/S Fjelstul, Finney to approve the consent agenda items 1 thru 7 as presented.

1. Approve Walker City Council Public Hearing Minutes of October 18, 2007.
2. Approve Walker City Council Regular Meeting Minutes of October 18, 2007.
3. Approve October 2007 disbursements.
4. Approve Cash Balance Report as of September 29, 2007.
5. Review and file Walker Police Departments Monthly Report.
6. Review and file Walker Ambulance Departments Call Summary and Director's Report.
7. Review Quam Court Financial Report.
8. Under No. 17 of Public Works change the resolution number to 41-2007.

Motion passed: 5-0

SCHEDULED CITIZEN PRESENTATIONS – Mayor Walhof

- Paul Fairbanks, explained to the Council the need for the City to pass a resolution acting as fiscal agent for the Walker Area Community Center, on the funds that were appropriated at the last Legislative Session.
- Andy Peek, SEH updated the Council on the Airport Project.
- Mary Beth, Friends of the Walker Library, explained to the Council the need to purchase a new computer for the Library, and how it would work. The Friends of the Walker Library would like to donate the Funds to purchase a New Computer, plus pay for maintenance for three years.
- Buck McAlpin, North Memorial Ambulance, talked to the Council about the Walker Ambulance Service.

CITY STAFF COMMENTS/CONCERNS – Administrator Terri Bjorklund

- Administrator Terri Bjorklund informed the Council and Citizens that a Public Hearing Information meeting would be held at the Dec. 3, 2007 council meeting, regarding the Wellhead Protection Plan Amendment Part One.
- Administrator Terri Bjorklund informed the Council that she had received a call from FM Ambulance Service, and they are interested in meeting with the City pertaining to the Walker Ambulance Service.

PERSONNEL, BUDGET & ADMINISTRATION – Council member Fjelstul

1. **M/S** Finney, Wilkening to approve Resolution 38-2007, a resolution approving acting as the fiscal agent for the Walker Area Community Center.

Roll Call: Ayes: Fjelstul, Finney, Wilkening, Worth, Walhof Nyes: None

Motion passed: 5-0

2. **M/S** Wilkening, Worth to approve Resolution 40-2007, a resolution approving Mn/Dot Agreement NO. 91396 to request state aid for eligible costs for maintaining the Airport during the year 2008 and 2009.

Roll Call: Ayes: Fjelstul, Finney, Wilkening, Worth, Walhof Nyes: None

Motion passed: 5-0

3. **M/S** Fjelstul, Finney to approve a Mutual Aid Agreement between the City of Walker Police Force, and other entities requesting assistance.

Motion passed: 5-0

4. **M/S** Wilkening, Worth to approve payment of Invoice No. 4216 in the amount of \$4,232.64 to Cascade Computers, for the New Server, and installation.

Motion passed: 5-0

5. **M/S** Finney, Wilkening to approve SEH pay request, in the amount of \$108,280.00 to Tri-City Paving for work completed on the Airport Project.

Motion passed: 5-0

6. **M/S** Fjelstul, Finney to approve Change Order No. 1 in the amount of \$23,588.00, for the Walker Airport Project.

Motion passed: 5-0

7. **M/S** Fjelstul, Wilkening to approve the proposed change in the construction plan at the Walker Airport.

- a. Apply base coat on runway after 4-5 inches of frost (Dec)
- b. Wait until spring for application of the wear coarse.

Motion passed: 5-0

ECONOMIC DEVELOPMENT – Council member Wilkening

1. **M/S** Finney, Worth to approve Walker Planning Commissions Public Hearing and Regular Meeting Minutes of Monday October 29, 2007.

Motion passed: 5-0

2. **M/S** Fjelstul, Worth to approve Resolution 42-2007, a resolution to deny the petition to vacate 13th Street from Pine Avenue to Birch Avenue.

Roll Call: Ayes: Fjelstul, Finney, Wilkening, Worth, Walhof Nyes: None

Motion passed: 5-0

3. **M/S** Wilkening, Worth to approve Walker Planning commission's recommendation to approve the conditional use permit for moving/removal of 1,000 cubic yards of fill with the following conditions.
 - Applicant will ensure that removal of fill and subsequent grading does not alter or negatively affect adjacent property.
 - Applicant will ensure that no wetlands or other critical areas will be disturbed by the activity.
 - Applicant will file a report with the City of total amount of fill removed, and location of where fill was received.

Motion passed: 5-0

1. **M/S** Fjelstul, Worth to approve Walker Planning Commissions request to change the regularly scheduled meeting time from 5:15 p.m. to 5:30 p.m.

Motion passed: 5-0

PARKS & RECREATION/LIBRARY – Council member Worth

1. Review and file Walker Park Board analysis. No Official minutes, due to no Quorum.
2. **M/S** Fjelstul, Finney to approve Resolution 39-2007, a resolution regarding the purchase of an additional computer for the Walker Public Library.

Roll Call: Ayes: Fjelstul, Finney, Wilkening, Worth, Walhof Nyes: None

Motion passed: 5-0

PUBLIC WORKS & SAFETY/CEMETERY – Council member Finney

1. **M/S** Fjelstul, Wilkening to review and file Walker Cemetery Board Meeting Minutes of October 9, 2007.

Motion passed: 5-0

2. **M/S** Wilkening, Worth to review and file Walker Ambulance Advisory Board meeting minutes of October 11, 2007.
3. **M/S** Wilkening, Worth to approve Walker Ambulance Service Advisory Committee's recommendation to move forward with exploring options for maintaining and updating the Walker Ambulance Service.

Motion passed: 5-0

4. **M/S** Wilkening, Fjelstul to approve Laurie Hill, Walker Ambulance Director's request to change the Ride Along Program from 16 years of age to 18 years of age, due to new law, and liability changes.

Motion passed: 5-0

5. **M/S** Wilkening, Worth to approve Laurie Hill, Walker Ambulance Director's request to reimburse three EMT's for personal payment of the EMT Class.

Motion passed: 5-0

6. **M/S** Fjelstul, Wilkening to approve payment of the \$500.00 deductible to the League of MN Cities Insurance Trust for the deductible on the Glassmann Case.

Motion passed: 5-0

7. **M/S** Fjelstul, Wilkening to approve Walker Ambulance Board's request to establish an Advisory Committee for the Walker Ambulance Service, to be made up of four volunteers, one paid staff, and one Public Service Area Representative, plus one Council member.

Motion passed: 5-0

8. **M/S** Wilkening, Worth to approve Walker Ambulance Board's request on how donations to the Walker Ambulance Service are administered.

Motion passed: 5-0

9. **M/S** Fjelstul, Wilkening to approve payment of Work Order # 31141 in the amount of \$703.44 to Emergency Maintenance Apparatus for work on Walker Ambulance Unit. 211.

Motion passed: 5-0

10. **M/S** Fjelstul, Wilkening to approve payment for Work Order #31138 in the amount of \$608.38 to Emergency Maintenance Apparatus for work on Walker Ambulance Unit 200.

Motion passed: 5-0

11. **M/S** Wilkening, Worth to approve payment of Work order #31139 in the amount of \$1,371.38 to Emergency Maintenance Apparatus for work on Walker Ambulance Unit 201.

Motion passed: 5-0

12. **M/S** Wilkening, Fjelstul to approve payment of Work Order # 31140 in the amount of \$1,371.32 to Emergency Maintenance Apparatus for work on Walker Ambulance Unit 202.

Motion passed: 5-0

13. **M/S** Fjelstul, Wilkening to review and file, Walker Joint Powers Agreement meeting minutes of October 11, 2007.

Motion passed: 5-0

14. **M/S** Wilkening, Worth to approve payment of Invoice # 8138, in the amount of \$3,115.00 to Landecker & Associates for work completed on the Tower Ave. & 2nd street Project.

Motion passed: 5-0

15. **M/S** Fjelstul, Worth to approve payment of Invoice # SO1111822.001, in the amount of \$1,584.00 to Northern Water Works, for the Neptune Maintenance Contract, for the automated (handheld) meter reader and software.

Motion passed: 5-0

16. **M/S** Wilkening, Fjelstul to approve request from Walker Area Community Center to extend the pumping of the sewer tank until October 1, 2008.

Motion passed: 5-0

17. **M/S** Wilkening, Fjelstul to approve Resolution 41-2007, a resolution to raise the base rate on Water Billings from \$14.00 to \$16.00, and the usage per thousand from \$2.50 to \$4.00, effective January 1, 2008.

Roll Call: Ayes: Fjelstul, Finney, Wilkening, Worth, Walhof Nyes: None

Motion passed: 5-0

18. City Attorney John Valen discussed the Walker Fire Departments Joint Powers Agreement. Mayor Walhof suggested that Attorney Valen meet with

OTHER BUSINESS – Mayor Walhof

- Joint Public Hearing with Shingobee Township scheduled for November 15th, 2007, in the chambers of the Cass County Courthouse.
- City Hall and the DMV Office will be closed on Monday November 12th, 2007 in observance of Veteran’s Day, and Thursday & Friday November 22nd & 23rd, 2007 for Thanksgiving.

ADJOURNMENT – Mayor Walhof

Mayor Walhof adjourned the regular scheduled meeting at 8:31 p.m.

Bradley J. Walhof, Mayor

Attest: _____
Terri Bjorklund, Administrator