

**WALKER CITY COUNCIL  
REGULAR MEETING MINUTES  
WALKER FIRE HALL MEETING ROOM  
Monday December 6, 2004 7:00 p.m.**

**CALL TO ORDER – Mayor Walhof**

- Mayor Walhof called the regular meeting to order at 7:00 p.m.
- Council members present: Finney, Bresley, Bruns, Reed, Walhof
- Council members absent: None
- Others present during portions of the meeting included:

Stephen Michel, Administrator  
John Valen, City Attorney  
Dianne Kramer, Resident.  
Mary Beth Mohr, Resident  
Shirley Mallory, Shingobee Twp. Resident  
Bob Mallory, Shingobee Twp. Resident  
Lee Westfield, WACC  
Lisa, Katzenmeyer, Leech Lake Area Chamber

Sylvia Bakker, City Employee  
Will Hoyt, Landecker & Assoc.  
Dean Morrill, Pilot Independent  
Mary Andrus, Resident  
Rosie Ochs, Resident  
Hilkka Malaska, Resident  
Jim Wandersee, Self

**CONSENT AGENDA – Mayor Walhof**

**M/S** Bresley, Bruns to approve Consent Agenda Items 1 thru 6 as follows.

1. Walker City Council Regular Meeting Minutes of November 1, 2004.
2. Walker City Council Canvassing Board Minutes of November 3, 2004.
3. November 2004 Disbursements.
4. Bank Reconciliation as of September 2004.
5. Payment of Invoice # 599 in the amount of \$7,790.25 to Keller Fence Company for Fencing in the Industrial Park Water/Wastewater Plant.
6. Acknowledged letter from Leech Lake Area Watershed Foundation.

Motion passed: 5-0

**SCHEDULED CITIZEN PRESENTATIONS:**

- Lee Westfield gave the Council an update on the WACC. Schedule of time-lines from the Architect. Explained the Boys and Girls Club has become a real asset to the project.
- **M/S** Bresley, Reed to approve pay request from Jim Wandersee for Porta Potties destroyed by fire (\$284.00), and for (2) porta potties that were tipped over and damaged (\$50.00).

Motion passed: 5-0

- Lisa Katzenmeyer, Leech Lake Area Chamber, informed the council about a possible grant for signs entering into the City of Walker. She is on the Lake

Country Bi-Way Board of director's, and they are in the process of applying for this grant. They are asking for a letter of support from the City Council. The grant award would have to go through the state register for the bidding for the signs. They are going to approach MNDOT for possible right of way access, so they wouldn't have to go through individual easements to gain right-of-way access.

- **M/S** Finney, Reed for the City Council to send letter of support.

Motion passed: 5-0

### **CITY STAFF COMMENTS/CONCERNS – Administrator Steve Michel**

- Acknowledged Thank-You card from Dan & Janet McClung, on behalf of their son Adam, for the benches he made for the City to obtain his Eagle Scout Badge.
- Acknowledged receipt of donation to Walker Ambulance Service from Gloria Colburn, Leech Lake Realty agent of the month.
- Acknowledged letter dated December 1, 2004 from the Minnesota Department of natural Resources, pertaining to the Bieloh Pond Project.
- Acknowledged receipt of (2) \$100.00 donations to be used toward Holiday Lighting, from Jack & Pat Finney, and Willard & Joanne Arends.
- The Economic Development Committee has been working with a developer on the proposed renovation of the "Chase". The developer has agreed to roll his plans out to the Public. A Public Meeting has been scheduled for Monday January 3, 2005, at the WHS Auditorium, before the Regular Scheduled Council Meeting.

### **PERSONNEL, BUDGET & ADMINISTRATION–Councilmember Bresley**

1. **M/S** Finney, Bruns to approve payment of Invoice #9633 in the amount of \$556.46 to Hali-Brite, Inc. for repairs to lights at the Airport.

Motion passed: 5-0

2. **M/S** Reed, Bruns to approve paying back a \$6,743.03 settlement to the County, relating to the decertified TIF District 2-6 (Hardee's), so the County can distribute it per MN Statue.

Motion passed: 5-0

3. **M/S** Finney, Reed to approve payment of annual payroll in the amount of \$12,042.00, to the Walker Volunteer Fire Department, to be distributed Thursday December 9<sup>th</sup>, at the end of the business day.

Motion passed: 4-0 Council member Bruns abstained.

4. **M/S** Finney, Reed to approve payment of annual payroll in the amount of \$33,584.00 to the Walker Volunteer Ambulance Service, to be distributed Thursday December 9<sup>th</sup>, at the end of the business day.

Motion passed: 4-0 Council member Bruns abstained.

5. **M/S** Bruns, Finney to approve proposal from Mineer Signs in the amount of \$635.00 for a sign for Walker Bay Spirits, that says Off-Sale Liquor.

Motion passed: 5-0

6. **M/S** Reed, Bruns to approve the Personnel Committee's recommendation to hire Lori Hill as an Assistant Ambulance Director, at a pay rate of \$11.50 an hour, until she receives her Paramedic License, at which time the pay rate will increase to \$12.50 an hour.

Motion passed: 5-0

7. **M/S** Bruns, Reed to approve the Personnel Committee's recommendation to hire Bonnie Michel and Tim Rock for the (2) DMV positions at a rate of \$11.50 an hour, regularly scheduled for 32 hours per week, and not eligible for overtime until after 40 hours per week.

Motion passed: 5-0

8. FYI: The Personnel Committee informed the Council they would have a recommendation for the hiring of the Administrator/Clerk-Treasurer at the December 16, 2004 Council Meeting.
9. **M/S** Finney, Bruns to approve the following Licenses as follows:

**Club License**

Spencer Ross Post  
Tianna Country Club

**Liquor License**

Pepper's Beach Bar & Grill  
Benson'  
Café Zona Rosa  
Wharf

**Wine License**

Village Square

**3.2 License – Off Sale**

Orton's BP

**Sunday License**

Pepper's Beach Bar & Grill  
Benson's  
Café Zona Rosa  
Wharf  
Spencer Ross Post  
Tianna Country Club

**3.2 License – On Sale**

Village Square

Motion passed: 5-0

10. Discussed and considered any action needed on the future of City owned property located outside the City limits.  
**M/S** Finney, Reed to start proceedings to annex the 120 acres, the airport and Sewer Ponds into the corporate limits of the City of Walker.

Motion passed: 5-0

11. **M/S** Bruns, Finney to approve the revised League of MN Cities Insurance Trust Bill in the amount of \$1,118.03 for the city's deductible on it's Workers Compensation Plan.

Motion passed: 5-0

12. **M/S** Finney, Bruns to approve the 2005 budget as presented.

Motion passed: 5-0

13. **M/S** Reed, Bruns to approve Resolution 23-2004, adopting the final 2004-tax levy, payable in 2005 in the amount of \$665,127.00.

Roll Call: Ayes: Finney, Bresley, Bruns, Reed, Walhof Nyes: None

Motion passed: 5-0

Council member Bresley publicly thanked Council member Reed for his time and involvement during the budget process.

Council member Bresley asked the Council for an abatement of the Liquor Store rent for 2004, as the Liquor Store has not seen the profits it projected.

**M/S** Reed, Finney to abate the Liquor Store Rent for 2004.

Motion passed: 5-0

### **ECONOMIC DEVELOPMENT – Councilmember Bruns**

1. Reviewed and filed Walker Planning Commissions Meeting Minutes of November 29, 2004.
2. Discussed the request from the Walker Planning Commission to hold a Public Hearing on December 27, 2004 to consider adding RV Park to the hotel/motel use in the zoning ordinance.
3. **M/S** Bresley, Finney to approve Walker Planning Commissions recommendation to appoint Randy Carlson, and Carol Smith to 3 year terms on the Walker Planning Commission Board.

Motion passed: 5-0

4. Discussed Resolution 21-2004, passed at the November 1, 2004 Council meeting, concerning the Hwy 34 Corridor Zoning change. If the Council intends to change the zoning on a remaining piece of property overlooked previously, it will have to be referred back to Planning and Zoning.

**M/S** Bresley, Reed to recommend sending the issue back to Planning Commission for further reviewal.

Motion passed: 5-0

### **PARKS & REC./CEMETERY/LIBRARY – Councilmember Finney**

1. Reviewed and filed Walker Park Board meeting minutes of November 23, 2004
2. **M/S** Bresley, Bruns to approve Walker Park Board's recommendation to appoint Deb Wilkening to the Walker Park Board for a 3 year term.

Motion passed: 5-0

3. Reviewed and filed Walker Library Board meeting minutes of December 1, 2004.
4. **M/S** Bruns, Bresley to approve Walker Library Board's recommendation to appoint Deb Farrell, and Audrey Chelberg to 3 year terms on the Walker Library Board.

Motion passed: 5-0

### **PUBLIC WORKS & SAFETY – Councilmember Reed**

1. **M/S** Bresley, Finney to approve payment of Invoice # 19451 in the amount of \$818.67 to emergency Apparatus for installing a water level gauge on Fire Dept. Unit 702.

Motion passed: 4-0 Council member Bruns abstained.

2. **M/S** Bresley, Finney to approve payment of Invoice # 19450 in the amount of \$691.44 to emergency Apparatus for installing a water level gauge on fire Dept. Unit 703.

Motion passed: 4-0 Council member Bruns Abstained.

3. **M/S** Bresley, Finney to approve payment of Invoice # 12765 in the amount of \$1,024.90 to Ranger Fire Protection for testing Fire Department Equipment.

Motion passed: 4-0 Council member Bruns abstained.

4. **M/S** Bresley, Finney to table payment of Invoice # 6708 in the amount of \$622.00 to landecker & Associates for General Engineering & Surveying Services, until Landecker & Associates provides calcification of the invoice

Motion passed: 5-0

5. **M/S** Bresley, Bruns to approve payment of Invoice # 04-5342 in the amount of \$1,677.98 to Northeast Technical Services for chemicals and testing of the sewer ponds.

Motion passed: 5-0

6. **M/S** Bresley, Bruns to approve payment of Invoice #0027403-IN in the amount of \$1,205.22 to Electric Pump for work completed on Lift Station "A" improvements.

Motion passed: 5-0

7. **M/S** Bresley, Finney to approve payment of Invoice #0027452-IN in the amount of \$775.00 to Electric Pump for work completed on Lift Station "A" improvements.

Motion passed: 5-0

8. **M/s** Bruns, Bresley to approve payment of Invoice #39373 in the amount of \$2,592.89 to Widseth/Smith/Nolting for Professional Service on the Conservation Building.

Motion passed: 5-0

9. **M/S** Bresley, Bruns to approve payment of Invoice # 9129 in the amount of \$2,532.58 to Flexible Pipe company for sewer rodding equipment.

Motion passed: 5-0

10. **M/S** Finney, Bruns to approve Bolton & Menk's recommendation to pay request for payment # 2 in the amount of \$43,074.00 to Rice Lake Construction Group for work on the Industrial Water/Wastewater Facility.

Motion passed: 5-0

11. **M/S** Bruns, Bresley to approve Bolton & Menk's recommendation to pay request for payment #6-Final, in the amount of \$107,097.00 to Rice Lake Construction Group for work on Lift Station "A" improvements.

Motion passed: 5-0

12. **M/S** Bresley, Bruns to approve payment of Invoice in the amount of \$15,456.00 to Freeman Well Drilling, for wells in the Industrial Park II.

Motion passed: 5-0

13. Report on Public works meeting with Mike Elsenpeter, to review Street vacation request for the East 25' of Lots 1-4, Block 4, Kinkles addition, and consider approving the scheduling of a Public Hearing before the February Council meeting to hear comments and concerns on the proposed Street vacation.

**M/S** Bresley, Finney to schedule a Public Hearing to be held before the February 2005 Council meeting.

Motion passed: 5-0

14. **M/S** Bresley, Bruns to approve Change Order # 12 in the amount of \$1.00 to Eagle Construction for changes to the door handle finish color change.

Motion passed: 5-0

## **OTHER BUSINESS – Mayor Walhof**

- Walker Bay Spirits to hold a Holiday Season Wine Tasting December 10<sup>th</sup> from 2 to 6 p.m.

- Encourage everyone to attend the Fishing Slot/Size limit meeting at 7:00 p.m. at the school after the council meeting on December 16<sup>th</sup>, 2004.
- Discussed stop sign @ corner of Birchwood & 5<sup>th</sup> Street, and the stop sign on 2<sup>nd</sup> Street coming down the hill. Mayor Walhof is proposing removing the stop signs on 5<sup>th</sup> street both going up and coming down the hill, and to remove the sign on 2<sup>nd</sup> street coming down the hill.

M/S Finney, Bruns to approve removing the stop signs, both coming down the hill and going up the hill at the corner of Birchwood and 5<sup>th</sup> Street, and the stop sign coming down the hill on 2<sup>nd</sup> Street.

Motion passed: 5-0

**CONTINUATION – Mayor Walhof**

Mayor Walhof continued the meeting until 4:00 p.m. Thursday December 16<sup>th</sup>, 2004 at the Walker Fire Hall.

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Bradley J. Walhof, Mayor

Attest: \_\_\_\_\_  
Stephen J. Michel, Administrator