

**WALKER CITY COUNCIL
REGULAR MEETING MINUTES
WALKER FIRE HALL MEETING ROOM
Monday February 7, 2005 7:00 p.m.**

CALL TO ORDER – Mayor Walhof

- Mayor Walhof called the regular meeting to order at 7:00 p.m.
- Council members present: Mohr, Bresley, Bruns, Fjelstul, Walhof
- Council members absent: None
- Others present during portions of the meeting included:

Terri Bjorklund, Administrator
John Valen, City Attorney
Terry Freeman, Landecker
Pat Pitzen, Council 5
Dick Kolp, Walker Resident
Rick Arola, Council 5
Jeff Larson, Council 5
Shelly Knowles, Council 5
Howard Mekola, Council 5
Bob Mallory, Shingobee Twp.

Sylvia Bakker, City Employee
Will Hoyt, Landecker & Assoc.
Lisa Lembke, AFSCME Council 5
Steve Michel, Self
Kent Reeve, Council 5
Audrey Chelberg, Walker Library
Diane Kramer, Walker Resident
Tom Miller, Council 5
Tony Blanert, Council 5
Shirley Mallory, Shingobee Twp.

CONSENT AGENDA – Mayor Walhof

M/S Fjelstul, Bresley to approve Consent Agenda Items 1 thru 5 as follows with correction to January 3, 2005 meeting minutes under scheduled citizen presentations to motion passed 3-1.

1. Approve Walker City Council Minutes of January 3, 2005.
2. Approve January 2005 Disbursements.
3. Addition of Street Closure under Administration.
4. Addition of Landecker Invoice # 6805 under Public Works.
5. Addition of Gail Leverson, under Economic Development.

SCHEDULED CITIZEN PRESENTATIONS:

- Lisa Lembke, spoke to the Council about a possible Forensic Nursing Facility at the Ah-Gwah-Ching campus. She explained that the State of Minnesota is looking into building a 12 million dollar facility somewhere in Minnesota, and support was needed for the Ah-Gwah-Ching campus. She explained that with a little more tightened security Ah-Gwah-Ching could handle these cases, and that 1/3 of the resident population already meets the criteria for placement in a Forensic Nursing Facility. Other members of Council 5 voiced their expressions for support. After much discussion it was determined a Resolution would be presented further along on the agenda.

- Disk Kolp spoke to the Council about the importance of the Stop Sign at Highland & 2nd Street. He explained that he had met with the bus drivers, and the Superintendent, and they had both voiced their concerns over the importance of having the stop sign. It was suggested that possibly an aid could flag traffic at the intersection as the buses were leaving. Council member Bresley stated that at first he was in favor of removing the stop signs, but after having sat and watched the buses loading for departure he felt they should be left in place. Mr. Kolp also spoke to the Council about the bus drivers concerns for entering into traffic on HWY 371, and concerns about the parking on 4th street from Gas & Splash to Michigan Avenue, and the tree limbs that are hanging into street right of way. Motion to be taken up later in the agenda.

CITY STAFF COMMENTS/CONCERNS – Administrator Terri Bjorklund

Council members are invited to have breakfast with the Governor on Friday Feb. 11, 2005.

PERSONNEL, BUDGET & ADMINISTRATION–Councilmember Bresley

1. Reviewed and filed proposed 2005 Property Tax; on a parcel of land the Walker Ambulance Service was donated. Taxable because it serves no Public propose.
2. Reviewed and filed Memo from Pat Kastning, First national Bank, on Insurance Refund.
3. **M/S** Bruns, Mohr to approve Mona Glassmann, Walker Ambulance Director’s request to send Lori Hill to the EMS Conference in the cities on March 4th & 5th at an approximate cost of \$604.60.

Motion passed: 5-0

4. Review and file letter dated January 3, 2005 from Pederson, Smith, Roel, & Co. P.A.
5. **M/S** Fjelstul, Bruns to approve quote from Mathias C. Justin, Ltd in the amount of \$8,800.00 for the City’s 2004 Audit, and enter into a three year agreement.

Motion passed: 5.0

6. **M/S** Bruns, Fjelstul to approve Resolution 7-2005, authorizing the Mayor and City Administrator to sign all State and Federal Airport Grants.

Roll Call: Ayes: Bresley, Bruns, Mohr, Fjelstul, Walhof Nyes: None

Motion passed: 5-0

7. **M/S** Bruns, Mohr to approve Resolution 8-2005, authorizing the Mayor and City Administrator to sign all State and Federal Grants pertaining to the City of Walker.

Roll Call: Ayes: Bresley, Bruns, Mohr, Fjelstul, Walhof Nyes: None

Motion passed: 5-0

8. **M/S** Fjelstul, Bruns to table approval of Resolution 9-2005, supporting the Lake Country Scenic Byway Associations “Community Signage” grant application, until more information can be abstained.

Motion passed: 5-0

9. **M/S** Fjelstul, Bruns to approve Resolution 10-2005, supporting the Ah-Gwah-Ching reuse proposal.

Roll Call: Ayes: Bresley, Bruns, Mohr, Fjelstul, Walhof Nyes: None

Motion passed: 5-0

10. **M/S** Fjelstul, Bruns to approve quote from Modern Business Equipment, for a copier for City Hall for the lease amount of \$381.95 per month.

Motion passed: 5-0

11. Reviewed and filed Cass County Sheriff Department Reports.

12. **M/S** Fjelstul, Mohr to approve Walker Fire Department contract with an Unorganized area of Cass County at a rate of \$625.00 per year.

Motion passed: 4-0 Council member Bruns abstained.

13. **M/S** Bruns, Mohr to approve payment of Invoice #2005011 in the amount of \$3,270.00 to Ortivus, Inc. yearly maintenance, support and updates for the billing program for the Walker Ambulance Service.

Motion passed: 5-0

14. **M/S** Bruns, Mohr to approve the Personnel Committee's recommendation to hire Mary (Kim) Hoffman as Liquor Store Manager, at an annual salary of \$28,000.00 per year, effective approximately Feb. 15, 2005.

Motion passed: 5-0

15. **M/S** Fjelstul, Bruns to approve Walker Personnel Committee's recommendation for salary increases as presented, retroactive to January 1, 2005. Approximately 3 percent, which is not straight across the board, but based upon evaluations, by Department Heads, and Administration.

Motion passed: 5-0

16. **M/S** Bruns, Mohr to approve payment of Invoice in the amount of \$2,000.00 to Polar Refrigeration for installation labor on Walker Bay Spirits Beer Cave Cooler.

Motion passed: 5-0

17. **M/S** Fjelstul, Bruns to approve payment of Invoice in the amount of \$2,866.72 to Polar Refrigeration for freight for the Walk-In Cooler Boxes, Shelves, Beer Cave Door, Condenser, and evaporators.

Motion passed: 5-0

18. **M/S** Fjelstul, Bruns to approve payment to the League of Minnesota Cities Insurance Trust at a cost of \$16,056.00.

Motion passed: 5-0

- Ken Bresley, and Administrator Bjorklund meet with Tracy Schmidt from the department of Aviation to discuss a lay out plan the cities has to do to be in compliance with the NAPAS funding. Sending a request for qualifications to Engineering firms for quotes.

19. **M/S** Bresley, Mohr to approve the closer of 6th Street from Walker Bay Coffee to the alley on July 15th from 7 p.m. to 2:00 a.m.

Motion passed: 5-0

ECONOMIC DEVELOPMENT – Councilmember Bruns

1. Reviewed and filed Walker Planning Commission Minutes of January 31, 2005.
2. Gail Levenson, discussed with the Council the conceptual project plan for the Chase Hotel, and where the City should go next.

3. **M/S** Bresley, Mohr to table survey to be sent out with the March Water Billings for irrigation meters.

Motion passed: 5-0

4. **M/S** Fjelstul, Mohr to table Contract with Guy T. Sharpe for Zoning Administrator Services, and meet with City Attorney and Personnel Committee.

Motion passed: 5-0

5. **M/S** Fjelstul, Mohr to table Contract with E-Gads for Building Inspection Services.

Motion passed: 5-0

6. **M/S** Fjelstul, Bresley to approve Invoice from E-Gads, Inc. in the amount of \$1,100.00.

Motion passed: 5-0

7. **M/S** Fjelstul, Bresley to pay the City's share of Association dues in the amount of \$4,900.00 to the Community Health Center.

Motion passed: 5-0

8. **M/S** Bresley, Mohr to approve the Ground Lease for Coborn's Tour Boat, based upon Sue Ostlund's recommendation on a CPI.

Motion passed: 5-0

9. **M/S** Bresley, Mohr to approve Dakota Clinic Lease, as written.

Motion passed: 5-0

PARKS & REC./CEMETERY/LIBRARY – Councilmember Mohr

1. Park Board – No business conducted, because of no quorum.
2. Cemetery – No Meeting.
3. Reviewed and filed Walker Library Board Meeting Minutes of Jan. 26, 2005.

PUBLIC WORKS & SAFETY – Councilmember Fjelstul – Mayor Wallhof

1. Council member Fjelstul, update on the WACC time frame.

M/S Fjelstul, Mohr to approve Landecker & Associates to start the process of preparing a feasibility report, receive report, and schedule and hold Public Hearing, at an approximate cost of \$7,000.00 to \$10,000.00 dollars.

2. Tabled payment of Payment Application No. 11 in the amount of \$1,714.00 to Eagle Construction for work completed on the Walker City Hall/Liquor Store relocation.
3. **M/S** Bresley, Bruns to approve payment of Invoice #704673X1 in the amount of \$637.69 to Boyer Trucks for a Foot Petal for the Plow Truck.

Motion passed: 5-0

4. **M/S** Bresley, Mohr to approve payment of Invoice #07170 in the amount of \$999.83 to Michael Todd & Co. for Snow Plow Blades.

Motion passed: 5-0

5. **M/S** Bruns, Bresley to approve Job Order at an estimated cost of \$900.00, to locate well house, wells, fence around septic area and provide Certificate of Survey, and description of 5 acre parcel surrounding well and septic.

Motion passed: 5-0

6. **M/S** Bresley, Bruns to approve payment of Invoice 6805 in the amount of \$618.00 to Landecker & Associates for General Engineering and Surveying Services.

Motion passed: 5-0

7. **M/S** Bresley, Bruns to rescind November motion to remove the Stop Signs at Highland & 2nd Street, Birchwood & 5th Street and make a motion to remove the one at Birchwood and 5th street.

Public Works department to be notified to brush limbs hanging out into street along 4th Street, between Michigan Avenue and Highland.

Motion passed: 5-0

OTHER BUSINESS – Mayor Walhof

CONTINUATION – Mayor Walhof

Mayor Walhof continued the meeting until 7:00 a.m. Friday Feb. 11, 2005 for the Governors Breakfast.

Bradley J. Walhof, Mayor

Attest: _____
Terri Bjorklund, Administrator