

**WALKER CITY COUNCIL
REGULAR MEETING MINUTES
WALKER HACKENSACK AKELEY AUDITORIUM
Monday January 3, 2005 7:00 p.m.**

OATH OF OFFICE – Stephen Michel

- Swearing in of Bradley J. Walhof, Mayor
- Swearing in of John Fjelstul, Councilor
- Swearing in of Mary Beth Mohr, Councilor

CALL TO ORDER – Mayor Walhof

- Mayor Walhof called the regular meeting to order at 7:25 p.m.
- Council members present: Mohr, Bresley, Bruns, Fjelstul, Walhof
- Council members absent: None
- Others present during portions of the meeting included:

Stephen Michel, Administrator

Sylvia Bakker, City Employee

John Valen, City Attorney

Terri Bjorklund, City Employee

Citizens of Walker, and surrounding area who attended the presentation by Steve Olson.

CONSENT AGENDA – Mayor Walhof

M/S Bresley, Bruns to approve Consent Agenda Items 1 thru 7 as follows.

1. Approve Walker City Council Minutes of December 16, 2004.
2. Approve December 2004 Disbursements.
3. No Bank Reconciliation Report
4. Approve the following committee assignments:

A. PUBLIC WORKS: JOHN FJELSTUL, CHAIRPERSON

Water, Sewer, and Streets	Brad Walhof
Cemetery	Brad Walhof, Mary Beth Mohr
Weed Inspector	Brad Walhof, Nick Zubke
Fire Department	Ken Bresley
Ambulance Department	Mary Beth Mohr
Police Commissioner	Ken Bresley

B. BUDGET AND FINANCE: KEN BRESLEY, CHAIRPERSON

Personnel	John Fjelstul
Budget and Finance	John Fjelstul
TIF	John Fjelstul

C. ECONOMIC DEVELOPMENT: SCOTT BRUNS, CHAIRPERSON

Municipal Liquor Store	Ken Bresley
Municipal Airport	Ken Bresley
Walker Dakota Clinic	Brad Walhof
Planning/Zoning/Building Codes	Mary Beth Mohr
Shingobee Twp./Healthy Comm.	John Fjelstul
Parking-Planning Development	Mary Beth Mohr
School-Cass County Liaison	Ken Bresley

D. PARKS AND RECREATION: MARY BETH MOHR, CHAIRPERSON

Library	Mary Beth Mohr
Park Development/Boat Ramp	Scott Bruns
Ball Fields/Trails	Scott Bruns
Tree Committee	Scott Bruns
Summer Rec. Program/Skating	Scott Bruns
Chumley Park Development	Scott Bruns
City Dock Committee	Scott Bruns

Acting Mayor – Ken Bresley

5. Gail Levenson, EDC to address the Council
6. Addition of Stephen Michel's retirement letter.
7. Addition of Payroll Date Change
8. Addition of Advertising for a 3rd Ambulance Attendant.

Motion passed: 5-0

SCHEDULED CITIZEN PRESENTATIONS:

- Dave Kellogg discussed with the Council his proposed RV Park.

John Valen stated it needed to go back to the planning commission for further study.

M/S Fjelstul, Bresley to refer the request back to the Planning Commission for further study.

Motion passed: 3-1 Bruns abstained, Nye: Mohr

CITY STAFF COMMENTS/CONCERNS – Administrator Steve Michel

- Stephen Michel introduced Teri Bjorklund, New City Administrator.

M/S Bresley, Bruns to accept the retirement of City Administrator Stephen Michel, effective January 31, 2005.

Motion passed: 5-0

PERSONNEL, BUDGET & ADMINISTRATION–Councilmember Bresley

1. M/S Fjelstul, Bruns to accept letter of resignation from Brad Harmon, 3rd Ambulance attendant, and start the advertising and interviewing process for his replacement.
2. M/S Bruns, Mohr to approve Resolution 1-2005, City Depositories.

Roll Call: Ayes: Bresley, Bruns, Mohr, Fjelstul, Walhof Nyes: None

Motion passed: 5-0

3. **M/S** Bruns, Mohr to approve Resolution 2-2005, Official Newspaper.

Roll Call: Ayes: Bresley, Bruns, Mohr, Fjelstul, Walhof Nyes: None

Motion passed: 5-0

4. **M/S** Bruns, Fjelstul to approve Resolution 3-2005, City Attorney/Data Practices Compliance Official.

Roll Call: Ayes: Bresley, Bruns, Mohr, Fjelstul, Walhof Nyes: None

Motion passed: 5-0

4. **M/S** Fjelstul, Mohr to approve Resolution 4-2005, City Engineer.

Roll Call: Ayes: Bresley, Bruns, Mohr, Fjelstul, Walhof Nyes: None

Motion passed: 5-0

5. **M/S** Fjelstul, Mohr to approve Resolution 5-2005, Machine-signed signatures, and to amend the Resolution to include Teri Bjorklund, and change the meeting place from Walker Fire Hall to Walker Hackensack Akeley School Auditorium.

Roll Call: Ayes: Bresley, Bruns, Mohr, Fjelstul, Walhof Nyes: None

Motion passed: 5-0

6. **M/S** Bruns, Fjelstul to approve Resolution 6-2005, authorizing the Municipality to waive the Statutory Tort Limit.

Roll Call: Ayes: Bresley, Bruns, Mohr, Fjelstul, Walhof Nyes: None

Motion passed: 5-0

7. **M/S** Bruns, Bresley to approve sending newly elected officials to a Leadership Conference in Grand Rapids, Feb 25-26, 2005, with expenses to be covered by the City.

Motion passed: 5-0

8. **M/S** Bruns, Mohr to approve setting a salary range of \$26,500.00 - \$29,500.00 for the Liquor Store Manager position.

Motion passed: 5-0

9. **M/S** Fjelstul, Mohr to approve sending the Ambulance Director and Assistant Director to software training in Iowa, at a cost of approximately \$1,390.00.

Motion passed: 5-0

10. **M/S** Mohr, Fjelstul to approve payment of Work Order # 20449 in the amount of \$796.97 to Emergency Apparatus, for work completed on Fire Unit 703.

Motion passed: 4-0 Council member Bruns Abstained.

11. **M/S** Fjelstul, Mohr to approve payment of Work Order # 20447 in the amount of \$398.81 to Emergency Apparatus, for work completed on Ambulance Unit 200.

Motion passed: 5-0

12. **M/S** Fjelstul, Mohr to approve payment of Work Order # 20448 in the amount of \$375.47 to Emergency Apparatus for work completed on Ambulance Unit 201.

Motion passed: 5-0

Three questions by a resident of Walker were presented to the Council, and answered.

ECONOMIC DEVELOPMENT – Councilmember Bruns

1. Gail Levenson, EDC addressed the Council about the presentation made by Steve Olson on the Chase, and gave the Council a letter of Reference from CentralBank and Trust Co., who have worked with Mr. Olson since 1988.

2. Reviewed and filed Walker Planning Commissions Regular Meeting Minutes of December 27, 2004.

Public Hearing set for Jan. 31, 2005 on the HWY 34 Corridor.

The Council discussed who would coordinate, the setting up of the Public Hearings, and Notices, upon the retirement of Ron Geiser.

- Council member Fjelstul, gave an update on Healthy Communities.

PARKS & REC./CEMETERY/LIBRARY – Councilmember Mohr

1. Reviewed and filed Walker Park Board Meeting Minutes of December 28, 2004.
2. **M/S** Bresley, Fjelstul to approve Park Permit for the Eelpout Festival Feb. 11-13, 2005, contingent upon receiving all completed paper work and Insurance Certificate.

Motion passed: 5-0

PUBLIC WORKS & SAFETY – Councilmember Fjelstul – Mayor Walhof

1. **M/S** Bruns, Bresley to approve payment of ½ of Invoice #4093 in the amount of \$2,741.15 to Drec, Inc. for the roadwork on the street between the Townhall Road and Stille Havn Hus.

Motion passed: 5-0

2. **M/S** Bresley, Bruns to approve Bolton & Menk, Inc. recommendation to pay request for payment # 3 – Final, in the amount of \$4,504.00 to Rice Lake Construction Group for the Industrial Water & Wastewater Facility.

Motion passed: 5-0

3. **F.Y.I.** – USDA Rural Development Bulletin.

OTHER BUSINESS – Mayor Walhof

- Council member Bresley welcomed the 2 new Council members.

CONTINUATION – Mayor Walhof

Mayor Walhof adjourned the meeting at 8:45 p.m.

Bradley J. Walhof, Mayor

Attest: _____
Stephen J. Michel, Administrator