



Walker City on the Bay

205 Minnesota Avenue
PO Box 207
Walker, MN 56484

**APPLICATION FOR A SMALL CELL
ANTENNA**

***Must accompany a building permit application
with building permit fee**

SMALL CELL ANTENNA. *A device mounted on the façade of a building or on a light pole or other similar structure and which is considered low-powered radio access nodes that operate in licensed and unlicensed carrier-grade spectrum, that functions to add capacity by moving traffic off the macro network including but not limited to; Outdoor DAS, Indoor DAS, Microcell, Metrocell, Picocell, Wi-Fi and Femtocell.*

All Small Cell Antenna and transmission equipment applications must obtain a building permit from the City before placing, installing, or constructing any Small Cell on any support structure. The Zoning Administrator will review and administratively process any request for a permit.

Date: _____

Applicant: _____

Agent: _____

Mailing Address: _____

Telephone No.: _____

Fax No.: _____

E-Mail: _____

The factors, requirements and guidelines that the Zoning Administrator will consider when determining whether to issue a permit for placement of Small Cell include but are not limited to the following:

1. What is the visual impact of placing the Small Cell in the area? Attach pictures of what the proposed wireless technology would look like. (Please denote page number and/or section of the attachment)

2. Is it similar to the character of the area in which the structures are requested, including surrounding buildings, properties and uses? Attach pictures of the surrounding areas and different viewpoints of the proposed wireless technology. (Please denote page number and/or section of the attachment)

3. Is the appearance and placement of the requested structures is aesthetically consistent with the area? (What zoning district will the structure be located in?)

4. Is there any negative impact associated with the use that must be mitigated through screening, height limits? What are the specific construction materials and colors, etc.? (The less intrusive the better. Each design will have its own challenges, such as overall height or side-mount antenna to impair views. The City encourages designs that are less intrusive. Please denote page number and/or section if there is an attachment)

5. Are the modified or replacement street and pedestrian light poles replacements consistent in appearance with existing poles in the area? (Is there all metal or wooden light-poles on the street/avenue where it is proposed to be installed?)

6. Is the antenna hardware, cabling and antennas that are visible painted the same color as the pole on which it is attached or painted a color approved by the Zoning Administrator in order to minimize visual impact? Is all cabling enclosed within the pole (stealth)? (Please denote page number and/or section if there is an attachment)

7. Is this a ground mounted component? If so it shall be of stealth design and shall not obstruct any traffic signage or signals and shall comply with all other federal and state statutes and local ordinances and regulations of the City such as electrical codes, minimum sidewalk standards, and visibility regulations. (Attach all federal compliances; such as FCC compliance standards, DPH reviews, electrical compliance, etc. Please denote page number and/or section if there is an attachment)

8. Are all components positioned as to ensure that: All intersection and driveway visibility requirements are achieved? The areas above and along alleyways and roadways shall not be encroached upon so that trucks can safely pass by the antenna site. Attach pictures of the surrounding areas and different viewpoints of the proposed wireless technology. (Please denote page number and/or section of the attachment)

9. The operator of small cell facilities shall provide agreement letters or other evidence showing its permission from the owner of any structure or land that any communication tower, transmission equipment or small cell antenna will connect to or be mounted on. Attach a letter of agreement showing permission from the owner of the structure and land. (Please denote page number and/or section of the attachment)

10. Each antenna site must have identifying marks on the equipment to identify the owner and a unique number to identify the unit. These marks must be as non-intrusive as possible, while still being able to be easily read from the ground. (Show picture of the identifying mark and picture of what it would look like on the structure with dimensions showing the height of the identifying mark from the ground to the point of where the mark is shown. Please denote page number and/or section of the attachment)

Pole Location (Street Segment/Pole Number [if applicable])

Pole 1 _____

Pole 2 _____

Antenna(s)

Number of antenna(s) _____ Dimensions of antenna(s) _____

Make, model and technical specifications: _____

Equipment

Primary Equipment Enclosure Location and Dimensions (if applicable):

Make, model and technical specifications for each piece of equipment:

Secondary Equipment Enclosure Location and Dimensions (if applicable):

Make, model and technical specifications for each piece of equipment:

Use of Utility, Transit, or Street Light Pole (check one)

- The Applicant is using a pole owned by Minnesota Power and has obtained Minnesota Powers permission to use the pole. **(MUST ATTACH SIGNED LETTER BY AUTHORIZED REPRESENTATIVE ON MN POWER LETTERHEAD)**
- The Applicant is using a transit pole and has obtained permission to use the transit pole from the Minnesota Department of Transportation. **(MUST ATTACH SIGNED LETTER BY AN AUTHORIZED REPRESENTATIVE ON MN DOT LETTERHEAD)**
- The Applicant is using a streetlight pole and has obtained permission to use the street light pole from the City of Walker. **(MUST ATTACH SIGNED LETTER BY AN AUTHORIZED REPRESENTATIVE ON CITY OF WALKER LETTERHEAD)**

Required Documents

- Attached is a location drawing of the proposed Personal Wireless Service Facility in twenty feet (20') to one inch (1") scale (20:1 scale) showing each of the following:
 - (a) Street name;

